

**Your bridge to  
success.**

**No matter  
what's next.**

2024-2025 Course Calendar

**College of New Caledonia**  
Burns Lake Campus





# Contents

Skilled Training for Employment.....2-4

Welder *Foundation*.....6

Professional Cook *Foundation* .....7

Dual Credit.....8

Continuing Education.....9

Professional Development .....10-11

Just for Fun.....12

Academic Upgrading .....13-14

Quick Facts.....15

Follow Us.....17

Future Students.....18

Student Services.....19

Aboriginal Student Services.....20

Contact Us.....21

Corporate Training Solutions.....22

A woman with dark hair tied back, wearing a black zip-up hoodie, is seated at a wooden table in a classroom or workshop. She is looking down at a document or book on the table. In the background, another person is seated at a desk, and there are educational posters on the wall. The scene is brightly lit, suggesting an indoor setting with large windows.

# Skilled Training for Employment: Transform Your Job Outlook. Tuition Free.

---

Through secured funding, CNC Community & Continuing Education provides tuition-free training opportunities in entry level trades exploration and employment training services that are targeted to eligible individuals who are under-represented (Indigenous, women, immigrants, youth) in the workforce and/or are facing barriers to sustainable employment.

# Skilled Training for Employment

Let us help you get ready for the workforce.

**Struggling to find meaningful employment? Here's an opportunity for a fresh start:**

- Tuition-free training
- Books and materials provided
- Weekly allowance for attendance
- Work placements included
- Career ready in 12-16 weeks

## Do I qualify?

You may qualify for these program offerings if you are:

- Unemployed, precariously employed or experiencing multiple barriers to employment.
- Legally entitled to work in Canada
- Living in British Columbia at the time of training
- Not a current student (in high school or post-secondary)
- Not participating in another provincially or federally funded labour market program at the time of training.

## Check out program details and apply here:

---

Apply to the Community Ambassadors in Tourism and Hospitality program coming April 2025 here:

<https://cnc.bc.ca/landing>

[-pages/skilled-training-for-employment](https://cnc.bc.ca/landing)



# Community Ambassadors in Tourism & Hospitality

APRIL 7 - JUNE 27, 2025

FULL TIME | 12-WEEKS | MON-THUR | 9AM - 3PM

---

**Strengthen your skills for success in a career in tourism and hospitality!**

Students will gain theoretical and practical knowledge of the tourism and hospitality sector; learn about safety in the workplace, employer expectations, realistic working conditions and interpersonal skills. This program includes a two week practicum.

## Skilled Worker Access Program

APRIL 1 - JULY 18, 2025

FULL TIME | 16-WEEKS | MON-FRI | 9AM - 3PM

---

**Obtain industry certifications, technical training and skills for success to build your resume and get hired!** This program will combine hands on and classroom training with a focus on work safety and workplace expectations in the trades; plus math skills, interpersonal skills, job readiness and much more. Includes a two week practicum.

## Check out program details and apply here:

---

Apply to the Community Ambassadors in Tourism and Hospitality program coming April 2025 here:

<https://cnc.bc.ca/landing-pages/skilled-training-for-employment>





# Trades & Industry

---

At CNC Burns Lake, we offer regular cohorts of trades foundation and exploration programs including Carpentry, Professional Cook, and Trades Discovery as well as community specialized trades, such as Heavy Mechanical Technician (Heavy Duty Mechanic).

# Welder Foundation

## Forge your future as a welder in 2025

**JANUARY 25 - AUGUST 8, 2025**

---

**28 WEEKS**

---

**FULL TIME, MON - FRI, 9-3**

---

**\*HIGH SCHOOL STUDENTS MAY BE ELIGIBLE FOR DUAL CREDIT**

Forge the basics for a skilled career with this Welding Foundation Program. As a welder, you will operate welding equipment to weld ferrous and non-ferrous metals. If this interests you, and you are seeking a variety in your day-to-day activities, you should consider this rewarding career path..

### Entry Requirements

- Workplace Mathematics 10 (minimum "C") or equivalent
- English Language Arts 10 (minimum "C") or equivalent

### Next steps

Apply online or contact us at 250 692 1700 to make an appointment to meet with an Academic Advisor. If you are a high school student, please see your career counselor for more information and to proceed with the application process. To visit the website, click **here**.



# Professional Cook *Level 1*

A fast-paced, creative career is just around the corner

SEPTEMBER 2, 2025 - MARCH 27, 2026

FULL TIME, MON-FRI, 9AM - 3PM

**\*DUAL CREDIT ELIGIBLE FOR SD91 STUDENTS**

Are you craving to get into a fast-paced and rewarding career where you can express your creativity and passion for food? CNC's Professional Cook program is the perfect fit for you. As a professional cook, you will be highly employable in a variety of kitchen environments. Discover your possibilities here.

## Careers

- Hotels, Exotic Resorts & Cruise Ships
- Local Restaurants & Cafe's
- Fine Dining
- Pubs & Bars
- Self-Employed/Entrepreneur

A Professional Cook 3 will have met all of the requirements of the national Red Seal standard for Cook. Professional Cook 3 can be taken or challenged through **Skilled Trades BC**.

**Admission requirements:** English Language Arts 10 or ENGL 030 (minimum "C") and Workplace Math 10 or MATH 041 (minimum "C-").

Food Safe Level 1 certificate must be attained before the course end date.

## Want to chat with an advisor? Give us a call!

We can assist you in completing the application process. Call us to make an appointment today at 250 692 1700. You can apply online **here**.



## Find Your Career Fit

Take the Holland Theory of Career Choice test to discover your career aptitude.

Visit [cnc.bc.ca/hollands-code](https://cnc.bc.ca/hollands-code) to start your discovery.

 **Realistic**

 **Investigative**

 **Artistic**

 **Social**

 **Enterprising**

 **Conventional**



# Take courses at CNC while attending high school with our

## Dual Credit Program

Dual credit is an opportunity for high school students to begin post-secondary programs and courses while they are still in high school.

Dual credit is an excellent opportunity to earn credits directly towards your high school and post-secondary transcripts, lighten your course load in your first year of university, and even help gain confidence going into your future!

Students interesting in taking a dual credit trades program should consult with their high school career counsellor to assess eligibility and prerequisites.

More info can be found at  
[cnc.bc.ca/programs-courses/programs/dual-credit-courses](https://cnc.bc.ca/programs-courses/programs/dual-credit-courses)



A photograph of two firefighters in a forest. The firefighter on the left is wearing an orange helmet and a dark jacket, looking upwards. The firefighter on the right is wearing a red helmet and a plaid shirt, looking down. The background is a dense forest of tall trees.

# Continuing Education

---

CNC Continuing Education offers flexible professional development courses to enhance personal development or increase workplace skills. With diverse course offerings, we serve the unique needs of the region giving you the opportunity to learn where you live.

## Babysitter's Training

**Babysitting is an ideal starter job for youth.** This course demonstrates basic child care, accident prevention, first aid, and how best to handle emergency situations. This program is based on the Red Cross Youth Society curriculum. Students must be 12 years of age or older.

---

CEFA 116

7 HOURS

---

## Fire Suppression S-100 & Fire Entrapment Avoidance S-185

**We are seeing warmer and drier temperatures. Get a handle on the fire season.** Upon successful completion of this course participants will demonstrate a basic knowledge of the wildland fire environment, fire suppression & safety procedures. Students will also learn about essential equipment used in firefighting, and how to survive fire entrapment.

This course has a field component requiring a hard hat, steel toe boots and outdoor clothing.

---

CEFR 180

16 HOURS

---

## Foodsafe Level 1

**Upgrade your skills or renew your certification.** This course will ensure you have the basic skills for safe food handling & preparation. Topics include: food borne illness, personal hygiene and health, serving and dispensing, protecting and preparing food, receiving and storing food safely, dish washing methods, and types of germs and diseases.

All food service establishments and organizations that sell food must have a minimum of one employee with a Foodsafe certification on duty at all times. Certification issued upon successful completion.

---

CEFO 161

8 HOURS

---

These course offerings are subject to change. For an up-to-date schedule of course offerings, please visit:  
[cnc.bc.ca/continuing-education/burns-lake](http://cnc.bc.ca/continuing-education/burns-lake)



## Basic First Aid

**You will be confident in a medical emergency with top quality training.** This WorkSafeBC class provides training in basic first aid skills including: AED, C-spine control, respiratory and circulatory emergencies, minor soft tissue injuries, accurate completion of the required documentation, as well as new modules on the identification and management of stroke, diabetes, seizures and fainting. Certificates valid for 3 years.

---

CEFA 114

8 HOURS

---

## Transportation Endorsement

**An excellent supplemental course to Basic First Aid.** Amplify your first aid skills with Transportation Endorsement. This course focuses on the transportation of injured workers to medical aid and is an excellent supplemental course for those with Basic First Aid. Certificates valid for 3 years.

---

CEAB 165

8 HOURS

---

## A Path Towards Collective Reconciliation: A Truth & Reconciliation Workshop

Drawing on experiences outlined in the Truth and Reconciliation Commission, this workshop will provide an opportunity for learning and understanding the various aspects of truth in connection to historical circumstances of Aboriginal people.

This **free** workshop is followed by an interactive workshop activities all highlighting a path towards collective reconciliation. Free lunch is provided.

---

CEFN 110

6 HOURS

---

These course offerings are subject to change. For an up-to-date schedule of course offerings, please visit:  
[cnc.bc.ca/continuing-education/burns-lake](https://cnc.bc.ca/continuing-education/burns-lake)





## Just for Fun

Try something new in your spare time with our unique offerings

In addition to regularly scheduled professional development courses, our campus offers workshops for community members to enhance creativity, learn new skills, and expand general knowledge. **Do you have specific or unique needs? Want to instruct a course? Let us know by calling 250 692 1700.**

**Here are some of the most recent *Just for Fun* workshops:**

- Photography Basics
- Introduction to Growing Microgreens
- Introduction to Gelli Printing & Weaving
- Outdoor Survival Skills for Youth
- Painted History
- Wildcrafting (Traditional Plant Wellness)

These course offerings are subject to change. For an up-to-date schedule of course offerings, please visit:  
[cnc.bc.ca/continuing-education/burns-lake](https://cnc.bc.ca/continuing-education/burns-lake)





# Academic Upgrading

---

Learn face-to-face among peers at the Burns Lake Campus. You will spend time learning in a safe and accommodating environment with top notch instructors and support. You can meet prerequisites for other college courses & programs or obtain a BC Adult Graduation Diploma.

# ***Pathway to Post Secondary: Math & English Academic Upgrading***

Pave the road to the career of your dreams.

**JANUARY 6 - APRIL 26, 2025**

---

**15 WEEKS**

---

**\*VARIOUS MATH AND ENGLISH OPTIONS**

---

Pathway to Post Secondary can help you meet prerequisites for other college courses and programs, or to work towards a BC Adult Graduation Diploma.

Learn face-to-face in a safe and accommodating group environment this fall. CNC Burns Lake will be offering fundamental and intermediate Math & English course options such as:

- Math 043,
- English 050,
- and more!

## **Next steps**

Applications are available in person only. To apply, make an appointment with an Academic Advisor to evaluate your transcripts by calling 250 692 1700. *We ask that you please obtain your high school transcripts prior to your appointment.*

# **Study From Any Campus.**

**Getting an education has never been easier with our new HyFlex model.** This format allows you to customize your learning experience. You can choose to complete coursework online, attend in-person classes, or a combination of both. This flexibility can help you balance your studies with your other commitments and to tailor your learning experience to your individual learning style. Check out the opportunities that await **here.**

# Quick Facts

## Registration Information for Credit Programming

### How to Register

#### In person

Visit our Main Office at 545 Highway 16, Burns Lake. Office hours are 9:00-4:00, Monday to Friday.

#### By phone

Call 250 692 1700. Please have your credit card & SIN number ready.

Please note that the CRA now requires all registrations to be accompanied by a SIN number for tax purposes. Please have on hand when registering in person or over the phone.

### Refunds

For more information on credit programming refunds refer to the Office of the Registrar's web page, [cnc.bc.ca/admissions](http://cnc.bc.ca/admissions)

### Fee Structure

For more information on credit programming refunds refer to the Office of the Registrar's web page, [cnc.bc.ca/admissions](http://cnc.bc.ca/admissions)

### Cancelation for Credit & Non-Credit Programming

For more information on credit programming refunds refer to the Office of the Registrar's web page, [cnc.bc.ca/admissions](http://cnc.bc.ca/admissions)

### Student Misconduct

For more information on credit programming refunds refer to the Office of the Registrar's web page, [cnc.bc.ca/admissions](http://cnc.bc.ca/admissions)

# Book a Campus Tour!

**Come check it out for yourself!** Here, you will have the chance to ask questions, check out classrooms and facilities, and discover the services that will be available to you as a valued CNC student.

Our knowledgeable recruiter can help you find the right program and assist you through the application process. **Book a tour by calling 250 692 1700 or email [paynes7@cnc.bc.ca](mailto:paynes7@cnc.bc.ca) today!**





# Don't miss a thing.

Follow us on social media & subscribe to our newsletter where we share:

- Key dates & deadlines
- Program details
- Courses & workshops
- CNC news & success stories
- Events & giveaways



## Facebook

Scan the QR code or visit  
[facebook.com/CNCLakesDistrict](https://facebook.com/CNCLakesDistrict)



## Instagram

Scan the QR code or visit  
[instagram.com/cnclakes](https://instagram.com/cnclakes)

## Newsletter

Scan the QR code or visit  
[cnc.bc.ca/campuses/burns-lake](https://cnc.bc.ca/campuses/burns-lake)



# Your bridge to success. No matter what's next.

## Why Choose CNC?

For quality education, in an environment that welcomes and embraces all learners, and produces graduates who are sought after by employers and welcomed at other levels of post-secondary school - choose CNC.

- Workforce Driven
- Quality Education
- Community & Belonging
- Employer Approved

FOR MORE HIGHLIGHTS, TO FIND A PROGRAM, OR TO CONNECT WITH A RECRUITER, VISIT [CNC.BC.CA/FUTURE-STUDENTS](https://cnc.bc.ca/future-students)

## Financial Aid

Education should be accessible for everyone, and you shouldn't have to worry about finances while you study. We offer consultation on student loan issues and can assist with your applications for financial assistance.



Visit [cnc.bc.ca/services/financial-aid](https://cnc.bc.ca/services/financial-aid) for more information.



# Student Services

CNC has many student services to help you succeed at your studies, no matter what the circumstances.

- Aboriginal Resource Centre
- Academic Advising & Student Success Coaching
- Accessibility Services
- Financial Aid & Awards
- Health & Wellness Centre
- Recruitment & Events
- Testing & Invigilation Services
- Wellness Coaching

Visit [cnc.bc.ca/services](https://cnc.bc.ca/services) for more details on each service and for direct contact information.



# Aboriginal Resource Centre (ARC)

## Tiz Beyikh "Place of the Talking Stick"

At the CNC Lakes Aboriginal Resource Centre, we aim to provide culturally relevant programs and services for Indigenous students. Together, we strive to support and promote cultural pride and awareness in a safe and inclusive environment that engages and empowers all learners.

### What you can find in the ARC:

- Aboriginal Advising
- Aboriginal Wellness Coach/Counseling
- Cultural Workshops & Activities
- Social Events & Student Cafe's
- Elders Storytelling & Sharing Circles
- Shared Kitchenette
- Lunch & Traditional Eats

## Meet our Aboriginal Advisor

Meet a friendly face of CNC! Scan the QR code or click [here](#) to get to know our Aboriginal Advisor Liaison and the Aboriginal Resource Centre.



---

# Contact Us!



<b>Main Office</b> .....	<b>250 692 1700</b>
Aboriginal Advisor/Wellness Coach.....	extension 1814
Academic Advisor.....	250 692 1730
Admissions.....	extension 1813
Facilities.....	250 692 1708
Marketing & Recruitment Officer.....	250 692 1704
Program Support.....	extension 1832
Program Planner.....	250 692 1702
Program Coordinator.....	250 692 1716
Operations Supervisor.....	250 692 1703
Regional Principal.....	extension 1820

# Corporate Training Solutions

## Innovative solutions for your training and business needs.

The courses in this booklet are just a handful of examples of possible corporate training opportunities. Investment in training builds revenue and brings return to your organization.

Innovative organizations like yours support lifelong learning with the right mix of training to keep your employee skill sets relevant, employee attention fully-engaged and leaders excited and on track. Why settle for less than the best for your team!

### The process is as simple as...



### Let's Chat!

**Ravneet Kaur** Program Coordinator, Community & Continuing Education  
P 250 6921716 | E [kaurr68@cnc.bc.ca](mailto:kaurr68@cnc.bc.ca)

---

## New & Noteworthy

Tourism & Hospitality

2

Professional Cook Foundation

6

Community & Continuing Education

9

Academic Upgrading

13

Contact Us

16

---

**College of New Caledonia  
Burns Lake Campus**

545 Highway 16 W  
Burns Lake, BC V0J 1E0  
E lksdist@cnc.bc.ca  
P 250 692 1700  
TF 1 866 692 ext 1830

The logo for the College of New Caledonia (CNC) features a horizontal line above the letters "CNC" in a bold, sans-serif font.