

Policy Information	
Policy No:	E-1.45
Approved by:	Executive Committee
Approval Date:	June 16, 2021
Executive Responsible:	Vice President Student Affairs
Administrator Responsible:	Director Student Services
Date of Next Review:	June 2026

STUDENT (NON-ACADEMIC) CONDUCT

Policy Statement

The College of New Caledonia (CNC), as a comprehensive community college, provides access to lifelong learning and facilitates the achievement of personal and educational goals. In order to promote student success, CNC has established standards of conduct, which contribute to a successful learning environment.

Purpose / Rationale

This policy is intended to help foster a campus community characterized by accountability, respect, fairness, and safety. It defines student non-academic misconduct and sets out transparent processes for reporting, investigating, and resolving allegations of student non-academic misconduct. This policy also describes the responsibilities of students involved in non-academic misconduct proceedings.

Scope / Limits

This policy applies to the conduct of students:

- a) when on College property; and
- b) when participating in a CNC activity or event, either on or off campus, including work experiences, clinical placements, and practicums.

Incidents involving students that occur on or off campus, outside normal college business hours, and/or through social media or other digital mediums may fall within the scope of this policy if the parties are currently connected to each other through the College and the incidents may have impacts on the learning environment for current students.

This policy does not address academic misconduct, student sexual misconduct, or matters between a student and a College employee that are covered under the Respectful Workplace Policy. Please refer to the Academic Conduct Policy #E-1.29, Student Sexual Misconduct Policy #E-1.41, and Respectful Workplace Policy #AD-HR-1.10.

Student Responsibilities

Students share, with the College, the responsibility for creating a safe, inclusive, and respectful learning environment. Students are required to comply with the standards of conduct described in this policy, which include but are not limited to:

- a) Complying with all College policies and procedures;
- b) Respecting the rights of all students, employees, and visitors, enabling all to work and learn in a safe and disruption-free environment; and
- c) Respecting the property of the College and others.

It is the responsibility of all students to be aware of and to comply with the College's standards for student conduct. Lack of knowledge of this policy or its contents is not an excuse or defense for violating it.

The College strives to promote a culture that supports and facilitates the reporting of violations of this policy; students are encouraged to report any potential violations of this policy.

Non-Academic Misconduct Examples include but are not limited to:

- a) Verbal abuse, intimidation, or harassment;
- b) Engaging in conduct that threatens or endangers the health, safety, and/or wellbeing of any person;
- c) Discrimination based on any of the protected grounds included in the BC Human Rights Code;
- d) Engaging in unwelcome or persistent conduct that the student knows, or reasonably ought to have known, would cause another person to feel demeaned, intimidated, or harassed;
- e) Disrupting the ability of others to learn, or the ability of the instructor to teach;
- f) Bringing unfounded complaints with malicious or frivolous intent;
- g) Providing false information to any other member of the College community;
- h) Theft, attempted theft, or intentional or reckless damage to property;
- i) Tampering with College equipment or facilities;
- j) Using College facilities, equipment, or services for inappropriate and/or unauthorized activities;
- k) Creating a condition that unnecessarily endangers or threatens destruction of College property or the property of others;
- l) Possessing or trafficking any controlled and unpermitted drugs or substances as outlined in the Substance Use and Abuse Policy #AD-HR-1.24;
- m) Unauthorized storage, possession, or use of real or replica firearms or other weapons, explosives (including fireworks), ammunition, or toxic or otherwise dangerous materials; and
- n) Using electronic devices, online communication, or social media to engage in negative or harmful interpersonal interactions.

Principles / Guidelines

- a) Allegations of non-academic misconduct will be reviewed and where appropriate investigated in accordance with the Student (Non-Academic) Conduct Procedures to determine whether this policy has been breached. If in the course of investigating a complaint under this policy, the College determines the student engaged in non-academic misconduct contrary to another College policy, the College may address that non-academic misconduct as provided for under that policy. Regardless of whether it determines there was or was not a violation of this policy, the College may, as the College sees fit, implement safety measures at any time during and after a complaint is made or resolved, to protect the safety of the College community. These measures may include no-contact directives or other measures the College determines are appropriate based on the facts of the matter.
- b) Where a breach of this policy is established, the College may impose one or more corrective measures, up to including a temporary or permanent Suspension from the College, as outlined in the procedures. Consideration to the seriousness of the incident, past infractions, and/or deliberate intent, may be considered as factors in the corrective measures decision-making.
- c) Corrective measures may be implemented with the intent of providing education and learning for the student where they will not create undue risk for the institution and the community.
- d) Students may appeal a corrective measure by following the steps outlined in the Student (Non-Academic) Conduct procedures.

Legislative and Collective Agreement References

[BC College and Institute Act](#)

Links to Other Related Policies, Documents and Websites

Student (Non-Academic) Conduct procedures and forms
Academic Conduct Policy #E-1.29 and related procedures
Student Sexual Misconduct Policy #E-1.41 and related procedures
Respectful Workplace Policy #AD-HR-1.10 and related procedures
Substance Use and Abuse Policy #AD-HR-1.24
Social Media Accounts Policy #AD-CO-4.09

Policy Amendment Log

Amendment Number:	Date:
0	October 2019 (Previously Standards of Conduct: Student Responsibility and Accountability)
1	June 16, 2021
2	