

Policy Information	
Policy No:	E-1.08
Approved by:	Education Council
Approval Date:	August 1, 2022
Date of Next Review:	August 2027

AUDIT STATUS

Policy Statement

This policy establishes guidelines and criteria to give students the opportunity to enroll in a course without receiving credit (audit).

Purpose / Rationale

To provide students with the opportunity to take a course for self-interest and academic exploration, not for credit.

Scope / Limits

This policy applies to all students enrolled in Education Council approved course(s).

Principles / Guidelines

1. The College values and promotes the principles of student success and academic progression and is committed to working with students to achieve their educational goals.
2. Students are encouraged to seek relevant advice from an Academic Advisor prior to auditing a course or changing their enrolment status to "Audit" as this may not be possible in all programs/courses.
3. Students are responsible for any deadlines associated with their change in enrolment status.
4. Regular course withdrawal deadlines and processes apply for students withdrawing from a course with an audit status.
5. Students must pay all applicable fees associated with the course.
6. Courses taken on an "Audit" status are not considered part of the student's official workload.
7. No course credits are earned for an audited course.
8. Audited courses are noted on the transcript with AUD.

9. Audited courses cannot be used to meet pre-requisites or co-requisites to other courses, nor can they be used to meet program credential requirements.
10. The degree of participation in a course for an audit student is at the discretion of the instructor.

Definitions

Refer to the Audit Status Procedures for definitions

Legislative References

College and Institute Act 24.2(c)

Related Policies

Admission to the College Policy E-1.01
Change in Enrolment Status Policy E-1.14
Grading Systems Policy E-1.22
Student Refund Policy E-1.15

Policy Amendment Log

Amendment Number:	Date:
0	Month YEAR
1	June 14, 2022, effective August 1, 2022
2	