

A Student may appeal student conduct related corrective measures within five (5) business days of the notice of the decision being communicated, provided that there are sufficient grounds for appeal.

For all appeals, corrective measures will remain in place until the appeal has been decided unless otherwise determined by a Vice President or the Director of Student Services.

### 1. Student Information

Student name: \_\_\_\_\_ Student email: \_\_\_\_\_

Student number: \_\_\_\_\_ Program (if applicable): \_\_\_\_\_

### 2. Decision for which you are requesting an appeal

### 3. What outcome are you expecting as a result of this appeal?

### 4. Grounds for Appeal

Sanctions may only be appealed on the following grounds. Please select those that apply:

- The procedures outlined in this policy were not followed by the original decision-maker and this has resulted in the student not receiving a fair process
- Relevant evidence has become available that was not reasonably available at the time of the original decision and there is a substantial likelihood that the evidence would affect the outcome of the decision

## 5. Evidence for Appeal

Please provide information relating to the grounds for appeal identified above that you are bringing forward to support your application for appeal. Use additional pages if necessary and attach any relevant documentation.

## 6. Appeal Form Submission

For all appeals, submit this completed form and supporting documentation to the CNC Executive Offices. Appeals of non-academic conduct decisions and punitive outcomes up to but not including Suspension from the College are made to the Vice President Student Affairs or Vice President Academic, who will decide the appeal.

An appeal of the President's decision to suspend a Student from the College follows the Appeal of Suspension to the Board of Governors Policy.

Student Signature: \_\_\_\_\_ Date Submitted: \_\_\_\_\_

<b>Office Use Only</b>	
Received by: _____	Date Received: _____
<b>Appeal Decision:</b>	
Decision made by: _____	Title: _____
Signature: _____	Date: _____