

Departmental Review Request

Course Transfer Credit
transfercredit@cnc.bc.ca

To:		Date:	
Department:		Return to:	transfercredit@cnc.bc.ca

Student Information:

Student Name:		Student Number:	
Email:		Phone:	
Program:			

Course Transfer Information:

Institution Name:		Location:	
Course Code, Credits and Title <i>Example: BIO 111 (3) – Anatomy & Physiology</i>		Year/Term <i>Example: 2020F</i>	INSTRUCTOR USE ONLY <i>CNC has equivalent = Equivalent (ex. SOC 101) CNC has topic, but no direct equivalent = 1XX or 2XX (ex. SOC 1XX) CNC has no similar topic and is not taught at a post-secondary level = "no credit"</i>
Course Code:			CNC Course Credit Granted
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Notes:

Faculty Name:	
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Instructions:

1. Review the course syllabi attached and determine equivalencies if applicable. For guidelines on standard practices for evaluations please download "How to Evaluate Transfer Credit" on CNC's Policy page. Please note that "no credit" decisions need to have rationale included in the "Notes" area.

in the "CNC Course

Credit Granted" area and enter your name on the form. A typed name coming from the faculty's email will be equivalent to a signature.

3. Email the form back to transfercredit@cnc.bc.ca. The Articulation Officer will then update the student based on the course review decisions above.

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