

If you've received a decision related to academic misconduct and wish to appeal, you have five (5) business days from the date you were notified to submit your appeal. We encourage you to connect with the CNC Students' Union or Student Services if you would like help during this process.

If you're appealing a suspension decision, please follow the Appeal of Suspension to the Board of Governors policy.

1. Student Information

Student name: _____ Student email: _____

Student number: _____ Program (if applicable): _____

2. Instructor Information

Instructor Name: _____

Course No. and Section (e.g. COM-222-101): _____

3. Grounds for Appeal

You can appeal a decision based on the following grounds. Please choose the one(s) that apply to your situation:

- ☐ A significant error in the process or bias that affected fairness
- ☐ New relevant information that was not available earlier and could reasonably change the decision or the outcome(s).

4. Evidence Supporting Your Appeal

Provide a detailed explanation and any supporting information that relates to the grounds for appeal you identified. Include relevant documentation or new evidence, if applicable. Use additional pages if needed.

5. Resolution You Are Seeking

Let us know what outcome you're hoping for from your appeal. For example, you might want the misconduct finding reversed or the consequence changed. Be as clear and specific as you can, this helps decision-makers understand what you're asking for.

NEXT STEPS:

If you are appealing an Instructor's decision or an Associate Dean's decision, submit this form to the Dean of the school, via the appropriate school email address listed below:

- *University Transfer, Access and Business* – UTAB@cnc.bc.ca
- *Health Sciences and Human Services* – HS2@cnc.bc.ca
- *Technologies, Applied Arts and Trades* – STAAT@cnc.bc.ca

If you are appealing a Dean's decision, submit this form to vpacademic@cnc.bc.ca

Student Signature: _____ Date Submitted: _____

