

Policy Information	
Policy No:	AD-FA-3.13
Approved by:	Executive Committee
Approval Date:	January 24, 2024
Executive Responsible:	VP Finance & Corporate Services
Administrator Responsible:	Director, Safety & Security
Date of Next Review:	January 2026

ANIMALS ON CAMPUS

Policy Statement

This policy sets out guidelines for when animals can be brought to campus as well as for how all animals must be handled while on college grounds.

Purpose

The College of New Caledonia (“CNC” or “the College”) recognizes the important role that animals can play in the wellbeing of many members of the College community. In some situations, however, the presence of animals can create a health hazard, threat, nuisance, or other significant distraction.

This policy is intended to ensure the safety and wellbeing of all members of the College community, including animals. It intends to balance potential concerns with the acknowledged mental health benefits that animals can provide.

Scope

This policy applies to all employees, students, contractors, consultants, and visitors at all CNC campuses and properties.

Principles

Regional Campuses

1. At regional campuses without a Safety & Security office or on-campus security, the Regional Principal (or designate) will act as designates for these roles, with support from Safety & Security.

Pets on Campus

2. Other than as outlined in sections 3, 4 and 15 below, pets are not permitted in any college owned, leased, or rented buildings or vehicles.

3. Pets are permitted outdoors on publicly accessible CNC campus grounds, except in spaces that are in use for college events.
4. Small fish contained in aquariums are permitted on campus in spaces that do not pose a health or safety risk.
 - 4.1. Employees must submit a request to their supervisor to have an aquarium on campus.
 - 4.2. Students must submit a request to the Student Life and Housing Manager to have an aquarium in their dorm room.
 - 4.2.1. Aquariums in dorm rooms may not be larger than 37 liters (10 gallons).
 - 4.3. Employees and students who are approved to have an aquarium on campus are responsible for all costs associated with obtaining, maintaining, and disposing of the aquarium and fish.

Working Animals on Campus

5. Working animals are allowed on campus in the following contexts:
 - 5.1. While acting as certified guide dogs and service animals (as defined by the *Guide Dog and Service Act of British Columbia*);
 - 5.2. Under the care and control of volunteers as therapy dogs, provided they are registered with Safety & Security before being brought to campus;
 - 5.3. For exhibition or demonstration purposes at scheduled events, provided they are registered with Safety & Security before being brought to campus;
 - 5.4. In service of law enforcement agencies;
 - 5.5. For research or teaching purposes as required by curriculum and provided they are registered with Safety & Security; and
 - 5.6. When approved by Accessibility Services or Human Resources under an approved accommodation plan and registered with Safety & Security.
6. Working animals may be prohibited from entering spaces where their presence could pose a safety or health risk for anyone or any other animal.

Care and Handling of Animals on Campus

7. At all times, animals on campus must be:
 - 7.1. Under the direct care and control of a responsible handler;
 - 7.2. Adequately and appropriately restrained (on-leash, in carriers, etc.);

- 7.3. Properly licensed; and
- 7.4. In good health.
8. Those handling animals must always:
 - 8.1. Comply with all applicable laws and legislation, in particular those pertaining to ethical treatment; and
 - 8.2. Clean up after the animals in their control.
9. Animals are not allowed to impede the normal movements or activities of anyone on campus.
10. Those who bring animals to campus will be held responsible for any costs, damages, or interruptions that occur as a result.
11. Campus security will report the following to the appropriate animal control agency or law enforcement:
 - 11.1. Animals found in distress, unattended, or abandoned.
 - 11.2. Animals left in a vehicle subject to extreme temperatures that could affect their health or safety.
 - 11.3. Animals causing danger to themselves or to others or otherwise causing a public nuisance.
12. In the case of a bylaw infraction, the animal's owners will be responsible for:
 - 12.1. Any fines or fees resulting from bylaw infraction; and
 - 12.2. Any expenses relating to vehicle damage as a result of the animal control agency or law enforcement involvement.
13. Concerns about animals on campus should be reported to campus security.
14. When necessary, campus security may request proof of licensing, certification, and/or registration with Safety & Security for any animals on campus. If the owner or handler cannot provide proof, they must remove the animal from the CNC campus or property.

Off Campus Field Work

15. Pets may accompany individuals during off campus field work under the following conditions:
 - 15.1. Employees receive approval from their supervisor;
 - 15.2. Students receive approval from the appropriate instructor;
 - 15.3. The pet is transported safely to the field in a secure kennel;

- 15.4. The pet is cared for and handled according to sections 7 and 8 of this policy; and
- 15.5. Any person who brings a pet to the field will be held responsible for any costs, damages, or interruptions that occur as a result.

Definitions

Handler

The person who is in charge of an animal.

Pet

Any domestic or tamed animal kept for companionship or pleasure that is not a service animal.

Service Animal

An animal that is trained to perform specific tasks to assist a person with a disability as outlined in the Guide Dog and Service Act of British Columbia.

Legislative and Collective Agreement References

- o [Guide Dog and Service Act of British Columbia](#)
- o [Prevention of Cruelty to Animals Act](#)
- o Local animal control bylaws

Links to Other Related Policies, Documents, and Websites

- o [Register an Animal with Safety & Security](#)
- o Accommodations for Student with Disabilities E-1.09
- o Workplace Accommodation AD-HR-1.25

Policy Amendment Log

Amendment Number:	Date:
0	January 24, 2024
1	
2	