

# Academic & Trades RETURN FORM

## Prince George Campus Housing

OFFICE USE ONLY	Date Received	_dd  _mm  _yyyy	Room Accepted	_dd  _mm  _yyyy	
	Room Offered	_dd  _mm  _yyyy	Canceled	_dd  _mm  _yyyy	\$25 Receipt _____

Submit form **directly to [campushousing@cnc.bc.ca](mailto:campushousing@cnc.bc.ca)** from your personal email. Return assignments subject to availability and sent via email. **\*\*If you are contracted for 2 or more terms, do not provide a return form for holidays or days off. BEFORE completing this form, you are required to read the Community Standards. Proceed only once you have done so.**

Submit this form if you are requesting to:

Return to campus within a six-month period after having lived off campus between term(s).

- If it has been longer than 6 months since you've lived on campus - **STOP!** Complete the [Academic & Trades Application](#)
- If you wish to extend your stay on campus - **STOP!** Complete the [Extension Request](#)

First name	Cell phone	Student ID
Last name	Personal email	

HOUSING TERMS   See staff for term dates	FORM DUE TO HOUSING OFFICE BY:
<b>Spring</b> January to April	<b>October 15<sup>th</sup></b> to return for the Spring term
<b>Summer</b> May to August	<b>February 15<sup>th</sup></b> to return for the Summer term
<b>Fall</b> September to December	<b>April 15<sup>th</sup></b> to return for the Fall Term

### Detailed Return Dates | Academic weeks are Sunday to Saturday | We do not do nights or half weeks | Rooms default to Std

Returning on <i>preferred date</i>  _dd  _mm  _yyyy	to	last consecutive day  _dd  _mm  _yyyy
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Duration on campus # of weeks	<b>and/or + # of term(s)</b>	<input type="checkbox"/> Standard <input type="checkbox"/> Private (8) <input type="checkbox"/> Large (4) <input type="checkbox"/> Accessible (4)
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I identify as <input type="checkbox"/> Male <input type="checkbox"/> Female <input type="checkbox"/> Other	I'll share a washroom with <input type="checkbox"/> Male <input type="checkbox"/> Female <input type="checkbox"/> Either	<input type="checkbox"/> I request a washroom with <i>this person must have an active application</i> First and last name _____
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Program Name _____	<input type="checkbox"/> Certificate <input type="checkbox"/> Diploma <input type="checkbox"/> Trades   <input type="checkbox"/> Part Time <input type="checkbox"/> Full Time
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### Return Process Terms & Conditions | In addition to existing Terms and Conditions

- Returning students are eligible to apply for large or private rooms; defaults to standard if none available.
- Room type preference goes to individuals who are in good standing from their previous stay on campus.
- Security deposits 1) remain at \$250 balance, 2) are required to hold your room, 3) are used against outstanding Housing fees, 4) held between terms and are not refundable if room is canceled or no contact is received within 25 days of your return date.
- Check in dates are as specified in room offer email; room access will not be provided outside of these dates.
- All conditions above understood and agreed to.

### Payment Information | \$25 Non-Refundable Application Return Fee

By checking this box, you agree to have a \$25 non-refundable application fee charged to your CNC Connect account. Return forms will not be considered valid until the application fee has been paid.

In making this application, I have personally read the contents in its entirety, and agree to the terms, conditions, and processes described within, and that all of the information I have provided is correct. **I acknowledge that residing on campus requires compliance with Housing policies. I agree to conduct myself in alignment with Community Standards and if unable to do so, will make alternate living arrangements.**

Your Signature _____	Date of signing  _dd  _mm  _yyyy
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