

Academic & Trades RETURN FORM

Prince George Campus Housing

OFFICE USE ONLY	Date Received	dd mm yyyy	Room Accepted	dd mm yyyy	
	Room Offered	dd mm yyyy	Canceled	dd mm yyyy	\$25 Receipt _____

Submit form **directly to campushousing@cnc.bc.ca** from your personal email. Return assignments subject to availability and sent via email. ****If you are contracted for 2 or more terms, do not provide a return form for holidays or days off. BEFORE completing this form, you are required to read the CSH. Proceed only once you have done so.**

Submit this form if you are requesting to:

Return to campus within a six-month period after having lived off campus between term(s).

- If it has been longer than 6 months since you've lived on campus - **STOP!** Complete the [Academic & Trades Application](#)
- If you wish to extend your stay on campus - **STOP!** Complete the [Extension Request](#)

First name	Cell phone	Student ID
Last name	Personal email	

HOUSING TERMS See staff for term dates	FORM DUE TO HOUSING OFFICE BY
Summer May to August	April 15 to return for the Fall term
Fall September to December	October 15 to return for the Spring term
Spring January to April	February 15 to return for the Summer term

Detailed Return Dates | Academic weeks are Sunday to Saturday | We do not do nights or half weeks | Rooms default to Std

Returning on preferred date	dd mm yyyy	to	last consecutive day	dd mm yyyy
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Duration on campus # of weeks	and/or + # of term(s)	<input type="checkbox"/> Standard	<input type="checkbox"/> Private (8)	<input type="checkbox"/> Large (4)	<input type="checkbox"/> Accessible (4)
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I identify as <input type="checkbox"/> Male <input type="checkbox"/> Female <input type="checkbox"/> Other	I'll share a washroom with <input type="checkbox"/> Male <input type="checkbox"/> Female <input type="checkbox"/> Either	<input type="checkbox"/> I request a washroom with <i>this person must have an active application</i> First and last name _____
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Program Name	<input type="checkbox"/> Certificate	<input type="checkbox"/> Diploma	<input type="checkbox"/> Trades	<input type="checkbox"/> Part Time	<input type="checkbox"/> Full Time
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Return Process Terms & Conditions | In addition to existing Terms and Conditions

- Returning students are eligible to apply for large or private rooms; defaults to standard if none available.
- Room type preference goes to individuals who are in good standing from their previous stay on campus.
- Security deposits 1) remain at \$250 balance, 2) are required to hold your room, 3) are used against outstanding Housing fees, 4) held between terms and are not refundable if room is canceled or no contact is received within 30 days of your return date.
- Check in dates are as specified in room offer email; room access will not be provided outside of these dates.
- All conditions above understood and agreed to.

Payment Information | If left blank, form will not be processed **\$25 Non-Refundable Application Fee**

Visa-Debit and MasterCard-Debit NOT ACCEPTED We do not have e-transfer capability

1. <input type="checkbox"/> CREDIT <input type="checkbox"/> Visa <input type="checkbox"/> MasterCard	Card Number _____	Expiry mm yy
Name on Credit Card	Authorizing Signature <i>typed signature accepted</i>	

In making this application, I have personally read the contents in its entirety, and agree to the terms, conditions, and processes described within, and that all of the information I have provided is correct. **I acknowledge that residing on campus requires compliance with Housing policies. I agree to conduct myself in alignment with Community Standards and if unable to do so, will make alternate living arrangements.**

Your Signature	Date of signing	dd mm yyyy
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