

Academic & Trades Application Prince George Campus Housing Nahoonai-a Aboriginal Building

IT IS IMPORTANT TO READ THE ENTIRE CONTENTS OF THIS DOCUMENT

This application process is separate from all other CNC application processes. Before completing this application, you are required to read the [Community Standards Handbook](#). Proceed only once you have done so. Applications should be returned in PDF format.

- Submit your Application by email** to campushousing@cnc.bc.ca (imbedded documents not accepted). You'll receive an auto-response with important information. If you do not have email access, contact us directly for alternative application options.
- Must be complete.** These first three boxes and the Terms and Conditions boxes below **MUST** be checked to indicate you've read and understand each point. **If these three boxes are not checked, your application will not be processed.**
- Must be filled out and submitted by YOU - the Applicant - not by parent/guardian, partner/spouse, or sponsor**, except when there is a language barrier and an agent is acting on your behalf. Your signature indicates that you understand the entire contents of this form and linked documents, accountability of the application process, and have given full consent.

FEES AND ROOM PREFERENCE

Note length of terms →		1-14	15-16	1-14	34	50	← in consecutive weeks	
Available to First Time Applicants:		Weekly	1 Term	Extensions*	2 Terms	3 Terms	Have you previously applied to live on campus at any time within the past 5 years? <input type="checkbox"/> Yes <input type="checkbox"/> No	
<input type="checkbox"/> Academic or Trades Standard Large private room shared washroom	11 total	\$133	\$2130	\$133	\$4520	\$6650		
<input type="checkbox"/> Accessible for mobility limitations First floor only Large private room shared washroom main level	1 total	\$133	\$2130	\$133	\$4520	\$6650		
					1 instalment		2 instalments	
*Extensions are:		* charged weekly only: Sunday-Saturday * for the period between terms when extending		* for continuity of occupancy past Regular Academic Term dates *for extending past Regular Academic term dates for practicums, clinicals etc				

TERMS AND CONDITIONS OF ROOM ASSIGNMENT AND CANCELLATION POLICY

Students applying to live in Nahoonai-a must be of indigenous descent and able to provide proof of ancestry in the form of a copy of a status card or an official letter from a band.

I, first and last name declare that I am of First Nations Metis Inuit ancestry

I, first and last name have attached proof of my ancestry with this application.

- This form will be processed and application date valid only if **1)** all sections completed, **2)** payment information provided, and **3)** \$25 non-refundable fee successfully transacted (see Payment section). We do not contact applicants re: unapproved transactions.
- Application processing is on a first received basis by date as vacancy permits, preference to full time students within the region, as per the room assignment timelines below. Rooms are offered via email and subject to a deadline for response.
- Rooms assignments occur in: Jun-Jul for Sept intake | Oct-Nov for Jan intake | Feb-Mar for May intake | or as vacancy permits. We recommend emailing your Application 6-9 months in advance or as soon as you apply to your CNC program.
- A \$250 Security Deposit will be due immediately upon acceptance of a room offer; details provided in room assignment email. Not refundable if cancelled within 25 days of check in, or if you **1)** no show, **2)** fail to check in, **3)** fail to provide cancellation directly to the Campus Housing office via email or telephone immediately upon no longer requiring a room.
- Applications are considered late if submitted within **1)** 60 days of an academic program, **2)** 30 days of a trades program. Late applications may be transferred to an extended application waitlist.
- I, first name understand that if the following questions are answered incorrectly, my application will be delayed:
 - Deep fryers, candles, and firearms are not permitted in my room? true false
 - I am allowed to smoke or vape non-tobacco substances on campus housing grounds? true false
 - What is the only acceptable form of adhesive I can use on the walls in my room? _____
 - What type of switch must all appliances in my room have? _____

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OFFICE USE ONLY	Date Received dd mm yyyy	Canceled dd mm yyyy	Reason:
	Room Assigned dd mm yyyy	\$25	NOTES
	Room Accepted dd mm yyyy		

PERSONAL INFORMATION | With exception of CNC Student ID number, if not yet assigned

Date (today) dd mm yyyy	Student ID	Birth Date dd mm yyyy	
First Name	Address		
Other Names	City/Town Province/State		
Last Name	Country	Postal/ZIP	
Cell Phone	Other Phone	Personal email MANDATORY	Sponsor email, MANDATORY if applicable
I identify as: <input type="checkbox"/> Male <input type="checkbox"/> Female <input type="checkbox"/> Other	I have a shared washroom preference: <input type="checkbox"/> No, whatever works YES <input type="checkbox"/> Male <input type="checkbox"/> Female	<input type="checkbox"/> Yes, I request to share my washroom with: Firstname Lastname	

HOUSING DATES | If last consecutive day surpasses Regular Academic Term dates, an Extension Form is required

Provide only consecutive dates that you will be living on campus. If you leave campus between terms, you must complete the [Academic & Trades Return Application](#) to book your return (e.g. *on campus for Academic Year, leaving in summer*)

ACADEMIC	TRADES
Program start date dd mm yyyy	Program start date dd mm yyyy
Preferred move in date dd mm yyyy	Preferred move in date dd mm yyyy
Last day on campus dd mm yyyy	Last day on campus dd mm yyyy
Program _____ I am attending <input type="checkbox"/> 1-2 Classes <input type="checkbox"/> 3-5 Classes	Trade _____ I am attending <input type="checkbox"/> Part Time <input type="checkbox"/> Full Time

PAYMENT INFORMATION | \$25 Non-Refundable Application Fee

Your application will not be processed until payment is provided. **If this area is left blank, your application will not be processed.**

By checking this box, you agree to have a \$25 non-refundable application fee charged to your CNC Connect account. Fees will be administered shortly after the application has been received and placed in order of submission date. The non-refundable fee is applicable even if the application is cancelled within 24 hours of submission.

In making this application, I have read or have had my agent read to me, the contents of this application in its entirety, and agree to the terms, conditions, and processes described within, and that all of the information I have provided is correct. I acknowledge and agree to abide by the Community Standards, License Agreement, and other supplemental guidelines as amended or posted, and if unable to do so, will make alternate living arrangements. I understand that I must be a full time registered student upon checking in to Campus Housing.

Your Full Signature typed signature accepted	Additional Notes	Date of Signing dd mm yyyy
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This information is collected for the purpose of securing accommodations at CNC. Your privacy is protected under the Freedom of Information and Privacy Act, limiting how your information may be used or disclosed. If you have questions about the collection and use of your information, please contact the Freedom of Information Coordinator, College of New Caledonia, at 250 561 5828.