

Chicago (Turabian) Citations



Chicago is a "standard" style for citing sources in research papers **in some history and technical writing courses**, but your instructor may prefer you to use another style. Please check into this before you do your first assignment.

The examples below show common types of citations. For further examples, consult The Chicago Manual of Style (REF Z 253 .U69), available in all campus libraries.

Note that this style is sometimes referred to as Turabian style, which is a modified version of Chicago style, outlined in A Manual for Writers of Term Papers, Theses, and Dissertations by Kate Turabian (REF Z 253 .T87).

How Chicago Works...

The Chicago style, sometimes called "documentary note" or "humanities style," uses *notes* for citations. You place notes at the bottom of the page (as **footnotes**) or at the end of the paper (on a page called **Endnotes**). Notes are consecutively numbered throughout the paper (1, 2, 3, etc.). The first note for any work includes full details about the work. Subsequent notes about the same work can be shorter.

Since these notes usually include all of the information about a work, you may not need to include a separate Bibliography - but if a Bibliography is required by your instructor, it will be easy to create. Simply rearrange the works cited in your "notes" this way: (1) invert the first author's name; (2) separate elements of the citation with periods, instead of commas; (3) arrange the list in alphabetical order and format it with hanging indents. The Bibliography can also be called a Reference List, Sources Consulted, Works Cited, or Selected Bibliography -- but **Bibliography** is the preferred term in CNC history courses, and this handout shows how entries would look on a Bibliography page.

Setting up your paper

Paper: normal letter size paper

Margins: 1" (2.54 cm) all around, right margin not justified

Header and Paging: Add your last name and page number on the top right of each page, 1/2" (1.27 cm) down.

Spacing: Double-space the text of your paper; single-space citations (Footnotes, Endnotes, Bibliography).

Helpful hints

- On the Bibliography page, list citations in alphabetical order by the author's last name, or (if no author) by title
- Use the full names of authors: Dixon, Roger (not Dixon, R.)

- Titles of books, journals are in *italics*. Titles of articles, chapters, poems, etc. are placed in quotation marks.
- Capitalize all words in the title except prepositions (regardless of length), articles (a, an, the) and coordinating conjunctions (and, or, for, nor), unless they are the first or last word in the title or subtitle.
- The publisher's name may be slightly abbreviated by omitting The, Inc., Ltd., Co., etc.
- Commas, dashes and semi-colons are followed by a single space; all other punctuation should be followed by two spaces. [*CNC convention*].

Example:

In-text reference

According to Lower, it was "a travesty of justice."¹ In later descriptions of the event, he suggests that the government agent should have known better.²

The numbers refer to notes at the bottom of the page (footnotes) or at the end of the paper (endnotes). Numbers are raised (use the "superscript" format in your word processor). Number the notes sequentially, 1, 2, 3, etc. for each new note. The main text of your paper is double-spaced.

Footnote or Endnote

1. J. Arthur Lower, *Ocean of Destiny: A Concise History of the North Pacific, 1500-1978* (Vancouver: University of British Columbia Press, 1978), 356.
 2. Lower, 425.
- or later reference
4. Lower, 482.

*The first note includes a full description of the work; in later notes the use of *ibid.* is now discouraged in favor of shortened citations. Subsequent citations of the same work use the last name followed by comma then page. Most elements (author, title, etc.) are separated by commas. Page numbers are included to show which page the quote or paraphrase was taken from. The notes are single-spaced, with the first line indented five spaces.*

Bibliography

Lower, Arthur J. *Ocean of Destiny: A Concise History of the North Pacific, 1500-1978*. Vancouver: University of British Columbia Press, 1978.

In the Bibliography, the author's name is reversed, elements are separated by periods instead of commas, and the entry is indented using a reverse (hanging) indent.

(Optional) Reference List – Author-Date format

As noted on page 1, instructors usually ask for a Bibliography - but if you are asked for a Reference List (a list of only those sources you are citing in the text), use the author-date format.

Lower, Arthur J. (1978). *Ocean of Destiny: A Concise History of the North Pacific, 1500-1978*. Vancouver: University of British Columbia Press.

Book by One Author (Chicago Manual of Style, section 14.75)

Barman, Jean. *The West Beyond the West: A History of British Columbia*. Toronto: University of Toronto Press, 1991.

- *Format:* Author. *Title:* *Subtitle.* Place: Publisher, Date.

Book by Two or Three Authors (14.76)

Dixon, Roger, and Stefan Muthesius. *Victorian Architecture*. New York: Oxford University Press, 1978.

Blackmun, Visonà Monica, Robin Poynor, and Michael D. Harris. *A History of Art in Africa*. New York: Harry N. Abrams, 2001.

Book by More than Three Authors (14.76)

- List all authors in the Bibliography. In the Footnote/Endnote, list only the first author followed by “et al.” which means “and others.” E.g. Lopez, Geraldo, et al.

6. Geraldo Lopez et al., *China and the West* (Boston: Little Brown, 2004), 32.

Lopez, Geraldo, Judith P. Salt, Anne Ming, and Henry Reisen. *China and the West*. Boston: Little Brown, 2004.

Online books (14.161)

- For online books in CNC Library databases, it's preferable to use a stable URL or if provided the DOI (Digital Object Identifier) which is a string of numbers and letters permanently applied to an article or an E-book.

Muddle, Cas, and Cristóbal Rovira Kaltwasser. *Populism: A Very Short Introduction*. New York: Oxford University Press, 2017.
<https://login.ezproxy.cnc.bc.ca/login?url=http://search.ebscohost.com/login.aspx?direct=true&scope=site&db=nlebk&AN=1378915>.

Leavey, P.D. *Laura Secord: Heroine of the War of 1812*. Toronto: Dundurn, 2012.
<https://login.ezproxy.cnc.bc.ca/login?url=http://deslibris.ca/ID/439993>.

Anastasakis, Othon, Madden, David, and Elizabeth Roberts, eds., *Balkan Legacies of the Great War: The Past is Never Dead*. London: Palgrave Macmillan, 2016. doi:
10.1057/9781137564146.0001.

Begley, Adam. *Updike*. New York: Harper, 2014. Kindle.

- For books that are posted freely online, add the URL

Nicholson, G.W.L. *The Canadians in Italy, 1943-1945*. Vol. 2 of *Official History of the Canadian Army in the Second World War*. Ottawa: Queen's Printer and Controller of Stationery, 1956.
http://www.cmp-cpm.forces.gc.ca/dhh-dhp/his/docs/Italy_e.pdf

Freely available electronic editions of older works (14.162)

- When possible, choose a copy of a work that has scanned pages for purposes of citation, and include relevant original publication details.

Austen, Jane. *Pride and Prejudice*. London: H.G. Clarke, 1844.
<https://books.google.ca/books?id=vKYBAAAQAAJ>.

Browning, Elizabeth Barrett. *Aurora Leigh*. London: Chapman and Hall, 1857.
<http://www.gutenberg.org/ebooks/56931>.

Anonymous work (14.79)

The Burden of Anonymity. 2001.

- If the author or editor is unknown, the note of bibliography entry should normally begin with the title.

Translation (14.104)

Moziño, José Mariano. *Noticias de Nutka: An Account of Nootka Sound in 1792*. Translated and edited by Iris Higbie Wilson. Toronto: McClelland and Stewart, 1970.

Edited books (14.104)

Battiste, Marie, ed. *First Nations Education in Canada: The Circle Unfolds*. Vancouver: UBC Press, 1995.

Traill, Catharine Parr. *The Backwoods of Canada*. Edited by Michael A. Peterman. Ottawa: Carleton University Press, 1997.

Article or chapter within an edited book (14.107)

Decker, Jody. "Smallpox along the Frontier of the Plains Borderlands at the Turn of the Twentieth Century." In *New Histories for Old: Changing Perspectives on Canada's Native Pasts*, edited by Ted Binnema and Susan Neylan, 92-118. Vancouver: UBC Press, 2007.

- Indicate which book it is "In" and include page numbers for the article or chapter.

Editions (14.113)

McCloskey, Donald N. *The Applied Theory of Price*. 2nd ed. New York: Macmillan, 1985.

Pope, Maurice. *The Story of Decipherment: From Egyptian Hieroglyphs to Maya Script*. Rev. ed. London: Thames and Hudson, 1999.

Encyclopedia or dictionary print version (14.232)

Encyclopedia Britannica, 11th ed., s.v. "Ireland."

MacLeod, Peter D., "French Indian War, (1754-1763)". In *The Encyclopedia of War*. Edited by Gordon Martel. Vol. 2. Malden, MA: Wiley-Blackwell, 2012.

- For items in an encyclopedia, dictionary, or other alphabetically arranged work, cite the item, in quotes (not the volume or page number), preceded by s.v. (*Sub verbo*, which tells the reader to look "under the word").
- Publisher information (Place: Publisher, Date) can be left out for *well-known* reference works. If the place of publication is not well known or could be confused with another place with the same name then add the province or state abbreviation after the city.

Online dictionary or encyclopedia (14.233-14.234)

Dictionary.com, s.v. "Colonialism," accessed March 3, 2016 <http://www.dictionary.com/>

- For online reference resources such as Wikipedia include publication date or revision date. Time stamps may be included for frequently updated resources.

Wikipedia, s.v. "Pacifism," last modified May 25, 2018, 02:15,
<https://en.wikipedia.org/wiki/Pacifism>.

Kraut, Richard. "Plato." In *Stanford Encyclopedia of Philosophy*. Stanford University, 1997-.
Article published March 20, 2004; last modified August 1, 2017,
<https://plato.stanford.edu/entries/plato/>.

Article in an online library database (14.175)

- For articles from databases you are using in the library, you can enter the DOI to the article or the permalink.

Example with DOI

Meskill, Lynn. "A Society of Things: Animal Figurines and Material Scales at Neolithic Çatalhöyük." *World Archaeology* 47, no. 1 (March 2015): 6-19.
<https://doi.org/10.1080/00438243.2014.991800>.

Example with URL

McLaren, Angus, "Some Secular Attitudes toward Sexual Behavior in France: 1760-1860." *French Historical Studies*, no. 4 (1974): 604-625.
<https://login.ezproxy.cnc.bc.ca/login?url=http://search.ebscohost.com/login.aspx?direct=true&db=edsjsr&AN=edsjsr.10.2307.285855&site=eds-live&scope=site>.

Article in an online journal, magazine, or newspaper (14.175-14.191)

Journal (14.175)

Lewis, Connie. S. "Childhood Obesity: Physiological and Psychological Implications and Ethical Responsibilities." *Online Journal of Health Ethics*, 13, no.1 (2017):1-7
<https://doi.org/10.18785/ojhe.1301.05>.

Magazine (14.188)

Cooper, Alex. "It is Human Dignity That Wins Today." *Slate*, June 7, 2018.
<https://slate.com/human-interest/2018/06/european-union-court-of-justice-strikes-romanias-anti-gay-residency-policy.html>.

Newspaper (14.191)

Pilon, DeLynda. "Gaming Gets an Earful." *Prince George Free Press*, September 15, 2011.
http://www.bclocalnews.com/bc_north/pgfreepress/news/129899728.html.

Article in a print journal (14.171-14.174)

Swainger, Jonathan. "Teen Trouble and Community Identity in Post-Second War Northern British Columbia." *Journal of Canadian Studies* 119, no. 2 (2013): 150-79.

- *Format*. Author. "Title of Article." *Title of Journal* Issue information: volume, issue number (Date): Page reference.

Article in a print magazine (14.170-14.171)

McKnight, Zoe. "Being Trans in the Military." *Macleans*'s 130, no. 9 (October 2017):17-18.

Article in a printed newspaper (14.198)

12. Gloria Galloway, "Inuit to Write Marine-Management Plan," *Globe and Mail*, September 29, 2017.

- Newspaper articles are not usually cited in bibliographies.

Government document

British Columbia. *Report of the Royal Commission on Matters Relations to the Sect of Doukhobors in the Province of British Columbia, 1912*. Victoria: King's Printer, 1913.

Trudeau, Pierre. "Petrocan Budget." *Debates of the House of Commons*, January 6, 1975: 10736-10738.

- Format: Province or State Name. Name of Agency. *Title*. Place: Publisher, Date.

Corporate authors (organization) (14.84)

University of Chicago Press. *The Chicago Manual of Style*. 17th ed. Chicago: University of Chicago Press, 2017.

Book reviews (14.202)

Hutcheon, Linda. Review of *In the Skin of a Lion: A Novel*, by Michael Ondaatje. *Canadian Literature* 117 (Summer 1988): 132-35.

Schanoes, Veronica L. Review of *Fairy Tales Transformed? Twenty-First-Century Adaptations and the Politics of Wonder*, by Cristina Bacchilega. *Marvels & Tales: Journal of Fairy-Tale Studies*, 31, no. 1 (2017): 182-184. doi: 10.13110/marvelstaes.31.1.0182.

Online documents from a website

Truth and Reconciliation Commission of Canada. *Honouring the Truth, Reconciling for the Future: Summary of the Final Report of the Truth and Reconciliation Commission of Canada*. Winnipeg, MB: Truth and Reconciliation Commission of Canada, 2015.
http://nctr.ca/assets/reports/Final%20Reports/Executive_Summary_English_Web.pdf.

Items reprinted in Coursepacks

- Coursepacks include reprinted items from other sources. Cite the original source as you normally would and then add information about the reprint. Reprint information should include the title, course number and dates of the course (this information is usually presented on the title page of the coursepack), along with page numbers (if the coursepack has its own continuous paging).

Galois, R.M. "The Indian Rights Association, Native Protest Activity and the 'Land Question' in British Columbia, 1903-1916." *Native Studies Review* 8, no.2 (1992). Reprinted in CNC Course Pack for ABST 210 (2012-2013), 1-34.

Conference paper (14.217)

Belshaw, John Douglas. "Cradle to Grave: An Examination of Demographic Behaviour on Two British Columbian Frontiers." Paper presented at the Annual Meeting of the Canadian Historical Association, Calgary, AB, 1994.

Lecture, in person or online (14.217)

2. Vivian Hong, "Censorship in Children's Literature during Argentina's Dirty War (1976-1983)" (lecture, University of Chicago, Chicago, IL, April 30, 2015).

Shapiro, Ian. "Marx's Theory of Capitalism." The Moral Foundations of Politics, Lecture 10. Open Yale Courses. Spring 2010. <http://academicearth.org/lectures/marxs-theory-of-capitalism>

- *Format.* Author. "Title of the Lecture." The Meeting Title. The Sponsoring Organization (if given). Location. Day Month Year.
- If a lecture is unpublished and will not be published, it is necessary to only cite the lecture in the text of the paper. For example, you may say this in your paper: *During a class lecture on October 15, 2001, Dr. Jane Brown noted that...*

Streaming Video (14.267)

Lamott, Anne. "12 Truths I Learned from Life and Writing." Filmed in April 2017 in Vancouver, BC. TED video, 9:52.
https://www.ted.com/talks/anne_lamott_12_truths_i_learned_from_life_and_writing.

Blogs (14.208)

Amien, Deb, ed. *Wordplay* (blog). *New York Times*. <http://www.wordplay.blogs.nytimes.com>.

- For blogs, cite the author, the entry title, the blog title, and the URL. Add the word blog in parenthesis following the blog title, unless the word blog appears in the title itself. Blogs that are part of a larger publication (New York Times) should include the name of that publication.

Social Media Post (14.209)

College of New Caledonia Library. "Congratulation to all graduating students!" Facebook, June 5, 2018.
https://www.facebook.com/CNCLibrary/?ref=nf&hc_ref=ARShnAfUAGwCWJUK_R1qPEXSi-boyHucjgqr2VZ1CFBa5j_JtA9yQkV8xVaVH9FX04Q8.

Unpublished Interview (14.211)

1. Andrew Macmillan (principal adviser, Investment Center Division, FAO), in conversation with the author, September 1998.

Unpublished interviews are best cited in text or notes.

Published Interview (14.213)

Trudeau, Pierre Elliott. Interview by Tim Ralfe, *CBC Digital Archives*, October 13, 1970. <http://www.cbc.ca/archives/entry/1970-pierre-trudeau-says-just-watch-me-during-october-crisis>.

- *Format:* Interviewee's name. Interview by Interviewer's Name. Date of Interview. URL or similar identifier.

Personal communications (14.214)

14. Parker Watson, email message to author, November 16, 2017.

- Note: In Chicago Manual of Style, personal communications only need to be cited in the text. Cite author of communication, format, and date.

Film (14.265)

Cronenberg, David, dir. *A Dangerous Method*. 2011; Hollywood, CA: Sony Picture Classics. 2012. DVD.

Sound Recording (14.263)

8. "Umbrella," featuring Jay-Z, Spotify, track 1 on Rihanna, *Good Girl Gone Bad*, Island Def Jam, 2007.

- Musical recordings can be listed separately in a discography preceding the bibliography or as an appendix.

Artwork (14.235)

Dali, Salvador. *The Persistence of Memory*. 1931, Oil on canvas, 9 1/2 x 13" (24.1 x 33 cm). Museum of Modern Art, New York. <https://www.moma.org/collection/works/79018>.

Format: Artist. Title in italics, date of creation or completion, followed by information about the medium and the location of the work. For works consulted online add a URL.

Web site or page (14.205-14.209)

Library and Archives Canada. "Canada Poetry Archive." November 11, 2003. http://epe.lac-bac.gc.ca/100/206/301/lac-bac/cdn_poetry_archive-ef/canvers/index-e.html.

Hitler, Adolf. "Munich, Speech of April 12, 1922." Hitler Historical Museum, 1991. <http://www.hitler.org/speeches/04-12-22.html>.

- *Format:* Organization or Author Name. "Title of the Web Site or Page". Publisher, Date posted. Date Accessed only if content is expected to change or move. URL.
-

Other Types of Works

- Canadian legal cases and statutes (14.294-14.295)
- Classical works (14.247-14.252)
- The Bible and other sacred works (14.238-14.241)
- Poetry and plays in English (14.253-14.254)
- Multimedia apps, video games (14.268)

Bibliography

- Barman, Jean. *The West Beyond the West: A History of British Columbia*. Toronto: University of Toronto Press, 1991.
- Battiste, Marie, ed. *First Nations Education in Canada: The Circle Unfolds*. Vancouver: UBC Press, 1995.
- Cooper, Alex. "It is Human Dignity That Wins Today." *Slate*, June 7, 2018. <https://slate.com/human-interest/2018/06/european-union-court-of-justice-strikes-romanias-anti-gay-residency-policy.html>.
- Decker, Jody. "Smallpox along the Frontier of the Plains Borderlands at the Turn of the Twentieth Century." In *New Histories for Old: Changing Perspectives on Canada's Native Pasts*, edited by Ted Binnema and Susan Neylan, 92-118. Vancouver: UBC Press, 2007.
- Kraut, Richard. "Plato." In *Stanford Encyclopedia of Philosophy*. Stanford University, 1997-. Article published March 20, 2004; last modified August 1, 2017 <https://plato.stanford.edu/entries/plato/>.
- Lower, Arthur J. *Ocean of Destiny: A Concise History of the North Pacific, 1500-1978*. Vancouver: University of British Columbia Press, 1978.
- Meskel, Lynn. "A Society of Things: Animal Figurines and Material Scales at Neolithic Catalhoyuk." *World Archaeology* 47, no. 1 (March 2015): 6-19. doi: 10.1080/00438243.2014.991800.
- Muddle, Cas, and Cristóbal Rovira Kaltwasser. *Populism: A Very Short Introduction*. New York: Oxford University Press, 2017.
- <https://login.ezproxy.cnc.bc.ca/login?url=http://search.ebscohost.com/login.aspx?direct=true&scope=site&db=nlebk&AN=1378915>.
- Swainger, Jonathan. "Teen Trouble and Community Identity in Post-Second War Northern British Columbia." *Journal of Canadian Studies* 119, no. 2 (2013): 150-79.