



Full of Potential

International Student Orientation 2019

BRITISH COLUMBIA, CANADA

Your Canadian educational
experience starts here.

College
of New
Caledonia

CNC

International
Education

Welcome to the College of New Caledonia!

Our students come from all over the world to begin their Canadian educational experience at the College of New Caledonia British Columbia, Canada. When you choose CNC, you are choosing:

- an accredited public college, established in 1969.
- a college offering certificates, diplomas, post diplomas or degree transfer programs.
- an excellent start to your educational studies.
- urban living in a safe, vibrant, friendly and affordable city.





Important information about ESL

To ensure you enroll in the appropriate level of ESL, you must first complete a placement test to determine your levels of comprehension and writing. You can find the placement test time and location on the program outline below.

Program Outline

FUNDAMENTAL - ESL 060

Vocabulary building, pronunciation and conversation. Reading and writing are also taught.

INTERMEDIATE - ESL 070, 071, 072 AND 073

Core courses include grammar, listening and speaking, reading and writing.

ADVANCED- ESL 090, 091, 092, 093 + 1UT COURSE

Core courses include listening and speaking, reading, writing and grammar. At this level, students may take one university level course at no additional charge.

EAP - ESL 095, 096, 097 + 2UT COURSES

Core courses include college level writing, reading, listening and speaking. At this level, student may take two university level courses at no additional charge.

Grading system

A+ 90-100%	A 85-89.9%	A- 80-84.9%
B+ 76-79.9%	B 72-75.9%	B- 68-71.9%
C+ 64-67.9%	C 60-63.9%	C- 55-59.9%
D 50-54.9%	F 0-49.9%	

In the ESL program, you need a minimum 76% (B+) to progress to the next level.



ESL Orientation

Please bring the following items with you to ESL Orientation:

- 1 Passport and Study Permit
- 2 Acceptance letter or tuition receipt
- 3 Prince George address and phone number

Orientation Schedule ESL

WEDNESDAY, MAY 1, 2019

Time	Location	Description
9:00am – 9:15am	Cafeteria 1-202	Welcome from Darlene McIntosh, Cultural Advisor CNC and Elder, Lheidli T'enneh Nation; Intro to Staff
9:15am – 9:45am	Cafeteria 1-202	Medical insurance program enrollment, orientation process – all students
9:45am – 10:00am	Cafeteria 1-202	BREAK
10:00am – 12:00pm	Workshop Rooms	Open for workshops - see page 10 for schedule.
12:00pm – 1:00pm	Gathering Place	LUNCH
12:30pm – 1:00pm	Gathering Place	Welcome from Henry Reiser, President CNC
1:00pm – 4:00pm	Rooms 1-308B - 1-314	Banking
1:00pm – 4:00pm	Gathering Place	Student Info Booth

THURSDAY, MAY 2, 2019

Time	Location	Description
9:00am – 9:10am	Cafeteria 1-202	Intro to day 2 Agent feedback
9:10am – 9:30am	Cafeteria 1-202	International Student Leadership and Ambassador Program
9:30am – 9:50am	Cafeteria 1-202	Payments, Refunds and Important dates
9:50am – 10:00am	Cafeteria 1-202	BREAK
10:00am – 12:00pm	2-108 & 2-121	Vocabulary, Grammar, Reading, and Writing Assessment - ESL
12:00pm – 1:00pm	Gathering Place	LUNCH
1:00pm – 4:00pm	2-108 & 2-121	Interviews - ESL
1:00pm – 4:00pm	Gathering Place	Student Info Booth – all students

FRIDAY, MAY 3, 2019

Time	Location	Description
9:00am – 10:00am	Room 1-317	Homestay and Student Housing Orientations – for Homestay and Student Housing Only
10:00am – 12:00pm	1-317	ESL Placement and Program Orientations
12:00am – 1:00pm	Gathering Place	LUNCH
1:00pm – 4:00pm	Meet at Main Entrance	City tour and Campus tours – all students
1:00pm – 4:00pm	Gathering Place & Courtyard	Fun Activities – all students



Important information

Post-Diploma & UT Students

Extending your study permit or visa

- 1 Register for future semester to show the government your study plan.
- 2 Request an enrolment letter for applying student visa or study permit.
- 3 Have a scanned copy of your passport and study permit.
- 4 Have a scanned copy of your proof of financial support document.
- 5 Have a digital passport photo.

Working off-campus

Non-ESL international students with full-time registration status and a valid study permit are eligible to work in Canada, with some conditions. You can work up to 20 hours per week during the academic year (either on- or off-campus). During college-sanctioned breaks (such as winter or summer holidays, and Reading Week) you may work full time (up to 40 hours per week).

Grading scales for majority of programs

Grading system

Prior to August 31, 1994, the following grade system was applied to courses:

GRADE	PERCENT POINTS	CONVERSION	DENTAL PROGRAMS
A	4.00	88-100%	90-100%
B+	3.50	81-87%	85-89%
B	3.00	74-80%	80-84%
C+	2.50	67-73%	75-79%
C	2.00	60-66%	70-74%
D	1.00	50-59%	N/A
F	0.00	0-49%	0-69%

Calculating a grade point average (GPA)

The GPA is calculated by multiplying the grade points earned by the number of credits, and then dividing the result by the number of credit hours taken. Example:

COURSE	CREDIT HOURS	LETTER GRADE	GRADE POINTS	GRADE POINT CREDIT HOURS
#1	3	A	4	12
#2	3	B	3	9
#3	4	C	2	8
#4	2	D	1	2
#5	3	F	0	0
TOTAL	15			31

$$\text{GPA: } 31 \div 15 = 2.07$$

A cumulative Grade Point Average (GPA) is a calculation of the average of all of a student's grades for all courses completed so far.



Orientation Schedule

Post-Diploma & UT Students

WEDNESDAY, MAY 1, 2019

Time	Location	Description
9:00am - 9:15am	Cafeteria 1-202	Welcome from Darlene McIntosh, Cultural Advisor CNC and Elder, Lheidli T'enneh Nation, Intro to Staff
9:15am - 9:45am	Cafeteria 1-202	Medical insurance program enrollment, orientation process
9:45am - 10:00am	Cafeteria 1-202	BREAK
10:00am - 12:00pm	Workshop rooms	Group workshops - see page 10 for schedule
12:00pm - 1:00pm	Gathering Place	LUNCH
12:30pm - 1:00pm	Gathering Place	Welcome from Henry Reiser, President CNC
1:00pm - 4:00pm	Room 1-785	Registration and Advising
1:00pm - 4:00pm	Rooms 1-308B - 1-314	Banking
1:00pm - 4:00pm	Gathering Place	Student Info Booth

THURSDAY, MAY 2, 2019

Time	Location	Description
9:00am - 9:10am	Cafeteria 1-202	Intro to day 2 Agent feedback
9:10am - 9:30am	Cafeteria 1-202	International Student Leadership and Ambassador Program
9:30am - 9:50am	Cafeteria 1-202	Payments, Refunds and Important dates
9:50am - 10:00am	Cafeteria 1-202	BREAK
10:00am - 12:00pm	Workshop rooms	Group workshops - see page 9 for schedule
12:00pm - 1:00pm	Gathering Place	LUNCH
1:00pm - 2:00pm	Room 1-306	ICBC Road Safety Presentation with Tiana Tozer
1:00pm - 4:00pm	Gathering Place	Student Info booth
1:00pm - 4:00pm	Room 1-785	Registration and Advising

FRIDAY, MAY 3, 2019 - PROGRAM SPECIFIC ORIENTATION

Time	Location	Description
9:00am - 10:00pm	Room 1-317	Homestay and Student Housing Orientations - for Homestay and Student Housing Students Only
9:00am - 12:00pm	Room 1-121	HRM Orientation
10:00am - 12:00pm	Room 1-315	PDIT Orientation
10:00am - 12:00pm	Room 1-317	ESL Placement and Program Orientations
10:00am - 12:00 pm	Room 1-308A/B	Business Management Orientation
12:00pm - 1:00pm	Gathering Place	LUNCH
1:00pm - 4:00pm	Main Entrance	City tours and campus tours
1:00pm - 4:00pm	Gathering Place	Fun activities

Workshop Rooms Schedule

WEDNESDAY, MAY 1, 2019 10:00AM - 12:00PM

BLUE	PURPLE	YELLOW	ORANGE
ROOM 1-308A	ROOM 1-317	ROOM 1-316	ROOM 1-310A
10:00 – Rules & Pathways	10:00 – Students' Union	10:00 – Health & Wellness	10:00 – Success Strategies
10:30 – Success Strategies	10:30 – Rules & Pathways	10:30 – Students' Union	10:30 – Health & Wellness
11:00 – Health & Wellness	11:00 – Success Strategies	11:00 – Rules & Pathways	11:00 – Students' Union
11:30 – Students' Union	11:30 – Health & Wellness	11:30 – Success Strategies	11:30 – Rules & Pathways
RED	GREEN	PINK	MINT GREEN
ROOM 1-308B	ROOM 1-310B	ROOM 1-309	ROOM 1-311
10:00 – Plagiarism	10:00 – RCMP	10:00 – Labour in Canada	10:00 – Student Conduct
10:30 – Student Conduct	10:30 – Plagiarism	10:30 – RCMP	10:30 – Labour In Canada
11:00 – Labour in Canada	11:00 – Student Conduct	11:00 – Plagiarism	11:00 – RCMP
11:30 – RCMP	11:30 – Labour In Canada	11:30 – Student Conduct	11:30 – Plagiarism

THURSDAY, MAY 2, 2019 10:00AM - 12:00PM

BLUE	PURPLE	YELLOW	ORANGE
ROOM 1-308A	ROOM 1-317	ROOM 1-316	ROOM 1-310A
10:00 – Plagiarism	10:00 – RCMP	10:00 – Labour in Canada	10:00 – Student Conduct
10:30 – Student Conduct	10:30 – Plagiarism	10:30 – RCMP	10:30 – Labour In Canada
11:00 – Labour in Canada	11:00 – Student Conduct	11:00 – Plagiarism	11:00 – RCMP
11:30 – RCMP	11:30 – Labour In Canada	11:30 – Student Conduct	11:30 – Plagiarism
RED	GREEN	PINK	MINT GREEN
ROOM 1-308B	ROOM 1-310B	ROOM 1-309	ROOM 1-311
10:00 – Rules & Pathways	10:00 – Students' Union	10:00 – Health & Wellness	10:00 – Success Strategies
10:30 – Success Strategies	10:30 – Rules & Pathways	10:30 – Students' Union	10:30 – Health & Wellness
11:00 – Health & Wellness	11:00 – Success Strategies	11:00 – Rules & Pathways	11:00 – Students' Union
11:30 – Students' Union	11:30 – Health & Wellness	11:30 – Success Strategies	11:30 – Rules & Pathways

Please submit your completed stamp card to the Student Information booth and be entered to win one of several prizes.

Things you need to know

Medical Insurance for International Students

Why health insurance?

- Without health insurance, medical costs in BC are very expensive.

Your coverage explained - Guard.me

- For the first three months of your stay in Prince George, Guard.Me is your temporary insurance provider www.guard.me. This insurance is mandatory.
- If you require treatment, visit the Wellness Centre at CNC, Salveo Medical Clinic at Superstore or Nechako Medical Clinic at Spruceland Mall.
- Any pre-existing health conditions you arrived in Canada with may not be covered.
- Dental coverage is not provided.
- Your Guard.Me Insurance is covered in your deposit fees so no further payment is required.
- Make sure you carry your temporary card with you at all times.
- If you need a prescription, keep all receipts and fill out the claim form you received with your card or complete online.
- If you arrived and did not receive your card and policy, please check the student mail area in the INET office in a few days.
- Guard.Me will not cover any costs incurred at a private health care facility.



Medical Services Plan (MSP)

- Medical Services Plan (MSP) becomes effective approximately three months after you arrive in BC. It is mandatory for all International students and residents of British Columbia.
- We will help you enroll in the MSP program (providing you have a Valid Study Permit and intend on studying at CNC for six months or longer).
- The month you arrive counts as the first of your waiting period regardless of whether you arrive at the start or end of the month. You may notice you have an overlap of coverage from both Guard.Me and MSP for a short period but this is unavoidable.
- You will be billed each month for Health Insurance. You can pay at any bank or BC Access Centre. The College cannot accept payments on your behalf.
- Visit Health Services BC www.hibc.gov.bc.ca to change your address.
- MSP does not cover the cost of prescriptions or dental expenses.
- If you leave BC for six months or less you must continue to pay your MSP bills.
- Your Care Card is very valuable. Carry it with you at all times. If you need to visit a Health Clinic you will be asked to provide it. Otherwise, you will have to pay.
- Students are not permitted to share cards. It is against the law to do so.

Retrieving your CNC Connect username and or password

- 1 Go to CNC homepage - cnc.bc.ca
- 2 Click on the “**CNC Connect**” button in the left side bar
- 3 Click the “**Account/Password Info**” button
- 4 Enter your last name and student number then click “Find”
 - if you do not know your student ID phone **250 562 2131**
- 5 Your username will be displayed, be sure to write this down for future use. Once you have your username proceed with the password.
 - if you receive an error message “**Account Information not Found**”, contact the IT Helpdesk at **250 561 5812** or helpdesk@cnc.bc.ca.
 - If you are attempting to reset your password and the email address is not current, contact the Office of the Registrar at **250 562 2131** to have your record updated.

Do Not Forget To Finish The Check List

- | | |
|--|--|
| <input type="checkbox"/> Copy of your study permit | <input type="checkbox"/> Register for courses |
| <input type="checkbox"/> Copy of your passport | <input type="checkbox"/> Activate your CNC student account |
| <input type="checkbox"/> Medical insurance paperwork | <input type="checkbox"/> Get your student ID (Office of the Registrar) |
| <input type="checkbox"/> Guard.Me | <input type="checkbox"/> Get your UPASS bus pass (Student Union) |
| <input type="checkbox"/> BC Medical Service Plan | <input type="checkbox"/> Buy textbooks at CNC Bookstore |
| <input type="checkbox"/> Your Prince George address | <input type="checkbox"/> Open a bank account |
| <input type="checkbox"/> Emergency contact info | <input type="checkbox"/> Arrange for cellphone and internet services |
| <input type="checkbox"/> Sign consent forms | <input type="checkbox"/> Renters Insurance |



Important Dates - Intersession 2019*

May 1 - 3	Orientation for new International students
May 5	International Students—Last day to DROP and receive 50% tuition refund (returning students only)
May 6	All Intersession courses begin. Waitlist no longer in effect—open registration for all empty seats
May 17	International Students—Last day to DROP and receive 25% tuition refund (returning students only)
May 17	Last day to ADD courses without the appropriate divisional dean's signature
May 20	Victoria Day—College Closed
May 21	Courses added beginning this day require Dean's signature and will incur late registration fee of \$25
June 3	Courses added beginning this day require Dean's signature and will incur late registration fee of \$50
June 14	Last day to change enrolment to AUDIT status – instructor signature required.
July 1	Canada Day—College Closed
July 2	Courses added beginning this day require Dean's signature and will incur late registration fee of \$75
July 5	Last day to WITHDRAW without academic penalty . After this date students who are not attending and have not officially withdrawn will receive an "F" grade.
August 5	BC Day – College Closed
August 12-16	Final Exams for Intersession courses

Refund dates listed are for courses/programs starting May 6, 2019. Please check with registrar for refund dates for courses/programs with alternative start dates. *All dates subject to change without notice.





Student Services

At CNC we are committed to students' learning and to enhancing your academic, personal, social and cultural experiences. We promote academic success, health and wellness, diversity appreciation, responsibility and leadership.

Health and Wellness Centre

Room 1-460 E health@cnc.bc.ca
P 250 562 2131 ext 5377

Have a health concern? We can help. We are a full-service medical clinic with 2 nurse practitioners, a physician and a counsellor. We provide, health assessments, diagnosis, management, monitoring, can prescribe medications, order diagnostic tests, referral to other healthcare services, sexual health (STI testing, contraception, PAPS, IUD insertions), publicly funded immunizations, chronic disease management and mental health counselling by appointment.

HOURS*

	9:00am - 11:00am	1:30pm - 3:30pm
MON	Walk-in**	Appointments
TUE	Appointments	Appointments
WED	Appointments	Appointments
THU	Walk-in**	Appointments
FRI	Appointments	Closed

*Closed daily between 12 noon-1:00 pm.

**Walk-in is first-come, first-served.

Recreation

E gym@cnc.bc.ca P 250 561 5803

Sign up at Recreation Services (Room 1-508)

8:00am - 8:00 pm Monday to Friday to get your Weight Room access card. With your card you have access to a fully equipped weight room, squash court, bouldering wall, change rooms, showers, lockers, free yoga and pilates, access to equipment for basketball, soccer and badminton (there are fees attached to rental of equipment and any equipment returned damaged.) Check out cnc.bc.ca/recreation for fitness class information and schedules.†

HOURS

MON	7:00am - 9:00pm
TUE	7:00am - 9:00pm
WED	7:00am - 9:00pm
THU	7:00am - 9:00pm
FRI	7:00am - 9:00pm
SAT	9:00am - 5:00pm

†All students must adhere to student code of conduct.

Testing & Tutoring Services

Room 1-725 tts@cnc.bc.ca 250 561 5837

Testing & Tutoring Services (TTS) is open year-round to provide you with assistance and access to resources and information that will help you become a successful college student. We provide tutoring services in a variety of subjects such as English, math and science. Testing services are available to accommodate CNC students as well as individuals writing external exams.

HOURS

MON - FRI 8:30am - 4:00 pm



International Education Team

International Education helps you adjust and settle quickly!

Barbara Old, Director

oldb@cnc.bc.ca 250 562 2131 ext 5591

Anne Harris, Operations Manager

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Gail Little, Academic Advisor

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Tony Mei, Operations Coordinator

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Romana Pasca, AD Intl Projects and Partnerships

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Miley Yang, Student Engagement Coordinator

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Jane Warburton, Admissions Officer

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Jessie-Lynn Ducharme, Admissions Assistant

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Michelle Scott, Administrative Coordinator

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Michal Latala, Coordinator, ESL

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Rachelle Munchinsky, Assistant to Director

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Tasha Peterson, Marketing & Communications

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Hailey Mathiscyk, Student Services Assistant

mathiscykh1@cnc.bc.ca 250 562 2131 ext 5857

International Education

Room 1-785 - Prince George Campus

P 250 561 5857 P 250 561 5856

E intl_edu@cnc.bc.ca



[cnc.bc.ca /ined](http://cnc.bc.ca/ined)

PLEASE BE AWARE!

SCAMS TARGETING INTERNATIONAL STUDENTS AND THEIR FAMILIES.

Government agencies will never force you to stay on the phone or prohibit you from contacting friends/family or legal advice.

You or your family will never be threatened by an official government agency.

Only trust numbers you know.

Immigration Refugees & Citizenship Canada will never contact you to collect fees or fines and say it is to avoid deportation or other consequences.

Official government agencies will never use text or email to contact you.

If you think you have been a target of a scam, please reach out to a member of the CNC staff or the RCMP.

Never give out any personal information.

International Education Department

3330 22nd Avenue, Prince George,
British Columbia, Canada, V2N 1P8

P 1 250 561 5857

F 1 250 561 5856

E intladmit@cnc.bc.ca

cnc.bc.ca/ined

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