



# CNC Internationalization Grants

## CNC EMPLOYEE APPLICATION FORM

Name:	Faculty or Division:
Employment Affiliation / Tenure (please circle one): <b>Operational / Admin / Faculty</b>	
I am a regular employee of CNC with at least a .5 FTE appointment: (please indicate YES/NO)	

The Internationalization Grants program is designed to assist CNC employees foster intercultural learning that will directly benefit the CNC community as a whole. The grants program is part of the College's internationalization strategy to provide meaningful opportunities for all members of the CNC community to develop a greater sense of global citizenship and a deeper appreciation of the rich diversity of our campus communities.

College employees are invited to submit brief proposals for grant funding that meet the following program objectives:

- To contribute to internationalization efforts at CNC
- To enhance intercultural understanding among students and employees
- To contribute a global or international perspective to the wider campus community
- To provide employees and students the opportunity to build intercultural competencies and skills

### PROPOSED ACTIVITIES OUTLINE:

1. Describe what you want to do: WHO / WHAT / WHEN / WHERE / HOW (200 words maximum)

2. Describe the planning, relationship-building or research you have done to prepare for your proposed activity. (200 words maximum)

3. Describe how your proposed activities will achieve the program goals. (200 words maximum)

4. Describe how your activities will contribute to the work of your department or area. (200 words maximum)

5. Describe how you will engage the CNC community in learning about the outcomes of your project. (200 words maximum)

**BUDGET:**

ITEM	AMOUNT	EXPLANATION
Airfare		
Other Travel		
Per diems / meals		
Accommodation		
Resources		
On Campus Activities		
<b>Total Cost of Planned Activities</b>		
Funds from other CNC sources		
Other Funds		
<b>Amount requested from the IE Grant</b>		

**FUNDING COMMITMENT:**

Approved applicants will be required to sign a funding commitment outlining the applicants' commitment to engage the wider CNC community in the outcomes of the project through lectures, presentations, professional development workshops, newsletters etc. within three months of completion of the funded activities.

Approved applicants will also be required to submit a report on project results within three months of completion of the funded activities. This report will be made public via the CNC International website.

Please check the following:

- I am committed to reporting on my activities within three months of completion. I am aware this report will be made public via the CNC website.
- I am committed to engaging the wider CNC community on the outcomes of the project through public engagement activities within three months of project completion. I agree to notify the International Education department in advance of the engagement activities.
- I will use any funds provided through the grant only for the activities described above.

Applicant Signature:	Date:
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