Minutes

Regular Meeting of the Board
April 24, 2026

Board Member Attendance:

B. Boswell- **Regrets**	S. Rock	*C. Heitman, President*
B. Campbell	R. Saxena	*J. Hess, Secretary*
K. Dharmani	D. Schroeter	
F. Khan	L. Scott	
T. Lewis	W. Schwab	
D. Nnane	J. Vasily	

Administrators' Attendance:

S. Carter-Rose, Vice President Student Affairs - **Regrets**
J. King, Vice President Indigenization
B. McKay, Vice President Academic
T. Szerencsi, Vice President Finance & Corporate Services

1. CALL TO ORDER **1:33pm**

The College of New Caledonia acknowledges that the Prince George campus is located on the unceded territory of the Lheidli T'enneh First Nation. We are grateful for the opportunity to contribute to the community on Lheidli Keyoh and neighboring territories, and with understanding and respect, we aspire to be positive contributors toward truth and reconciliation

Joining remotely, Board member D. Schroeter acknowledged that he was participating from the territory of the Wet'suwet'en people.

a) Board member disclosure of any actual, potential or perceived conflicts of interest in accordance with procedures set out in the Board Code of Conduct. *F. Khan indicated that she would abstain from voting on agenda item 6(c) as she has been a member of a Program Advisory Committee. Not other disclosures.*

2. APPROVAL OF CONSENT AGENDA

a) **MOTION: MOVED THAT** the Consent Agenda be approved. The Consent Agenda includes the draft minutes of the February 27, 2026 Regular Meeting of the Board.

It was noted that an amendment of the February 27,2026 minutes was required to include President Heitman as having attended the meeting.

Campbell/Schroeter **Carried with Amendment.**

3. **ADOPTION OF AGENDA**

a) **MOTION: MOVED THAT** the agenda be approved as presented.

Kumar/Dharmani **Carried**

4. **REPORTS**

a) **President's Report**.

President Heitman provided an update following her attendance at the College and Institutes of Canada (CICAN) conference that took place April 20-24, 2026; she shared results of CNC's recent Employee Engagement survey and she introduced CNC's newly-created Employee Recognition & Achievement Awards and President's Award for Service Excellence.

b) **Education Council Report**.

EdCo Chair W. Schwab reported that EdCo has recently completed elections, resulting in the following: S. Mattioli, Quesnel Member at Large; M. Bodner, STAAT Rep; Irina Doering, PG Member at Large, and S. Leroux, Support Staff Representative.

There were two recommendations brought forward for approval as follows:

Healthcare Assistant Program (HCAP) Ministry Updates Proposal from the March 10, 2026 EdCo meeting.

MOTION: MOVE THAT the HCAP Ministry Updates proposal be approved with amendments as presented.

Saxena/Schroeter **Carried**

Access to Practical Nursing Proposal from the April 14, 2026 EdCo meeting.

MOTION: MOVE THAT: the access to Practical Nursing Proposal be approved as presented.

Campbell/Dharmani **Carried**

5. **YINKA DENE COUNCIL REPORT** President Heitman & VP Indigenization J. King provided a verbal overview that included an update on the Aboriginal Services Funds, with discussion focused on how these resources can better support student success. Members explored strategies for assisting students in cohorts, including enhanced supports and the development of cohort-specific celebrations. The group also reviewed ideas for Indigenized CNC branding and considered what such an approach should look like moving forward. Discussion followed on how representatives can effectively serve a large geographical area. Further to this, Elder MacIntosh shared progress on her work with Elders, including updates on the renovation in the Elders' room and plans to further

identify Elders when visiting campus. Yinka Dene Council will work to identify priorities for the coming year.

6. **BOARD COMMITTEES**

Committee chairs provided a verbal report on written committee meeting summaries, providing an opportunity for discussions.

6.1 Executive Committee - reported by J. Vasily

6.2 Finance & Audit Committee - reported by B. Campbell

It was noted that an amendment of February 27, 2026 minutes was required to correct the spelling of the name Board of member Furqana Khan.

2026/2027 Budget Presentation – T. Szerencsi, Vice President Finance & Corporate Services. T. Szerencsi provided an overview of the budget process and reviewed the three documents on the agenda associated with the request for budget approval which included: 2026/27 Budget Motion; 2026/27 Proposed Budget, and 2026/27.

MOTION: MOVED THAT the College Board approve the budget for the fiscal year ending March 31, 2027 as presented. The budget includes $83,088.904 in revenue and $83,088,904 in expenses resulting in a balanced budget.

Lewis/Schroeter **Carried**

6.3 HR Committee – reported by T. Lewis

6.4 Governance Committee - reported by D. Schroeter

Committee Chair, D. Schroeter brought forward the following motion:

MOTION: MOVED THAT the Program Advisory Committee Policy & Procedure be approved as presented. *Note: Abstention of Board Member F. Khan*

Lewis/Nnane **Carried**

7. **ACTION/DECISON ITEMS**

Proposed Tuition for new Independent Studies (INDS) 120 - Communications for Health Professionals. B. McKay, Vice President Academic.

MOTION: MOVED THAT the College Board approves implementation of the recommendations made by the Executive Committee as presented.

Kumar/Khan **Carried**

9. **INFORMATION/DISCUSSION ITEMS**

a) **Board Calendar.** The next full meeting of the Board is scheduled for THURSDAY, May 28, 2026

10. **ADJOURNMENT**

Motion to Adjourn Meeting

Adjourned 2:39pm

J Vasily

Judy Vasily, Board ~~Co~~-Chair JV

Date: May 28, 2026

J Hess

Jennifer Hess, Board Secretary

Date: May 28, 26