



College of  
New Caledonia

*Board of Governors*

## **AGENDA**

### **REGULAR MEETING OF THE COLLEGE BOARD**

*Thursday, May 28, 2026*

*1:00pm - 2:30pm*

*CNC Executive Boardroom - Room #3-311*

#### **1. CALL TO ORDER**

The College of New Caledonia acknowledges that the Prince George campus is located on the unceded territory of the Lheidli T'enneh First Nation. We are grateful for the opportunity to contribute to the community on Lheidli Keyoh and neighboring territories, and with understanding and respect, we aspire to be positive contributors toward truth and reconciliation.

- a) **Board Member Disclosure of any actual, potential or perceived conflicts of interest in accordance with procedures set out in the Board's Code of Conduct.**

#### **2. APPROVAL OF CONSENT AGENDA**

The Consent Agenda includes the draft minutes from the April 24, 2026 [Regular Meeting](#) of the Board.

#### **3. ADOPTION OF AGENDA**

- a) **MOTION: MOVE THAT** the agenda be approved as presented.

#### **4. REPORTS**

- a) President's Report - President Heitman
- b) Education Council Report from May 12, 2026 Meeting - W. Schwab, Chair, Education Council

**CHEM 045 Course Outline Update Proposal**

[Program Proposal Rationale Summary](#)  
[Education Council's Advice to the Board - May 12, 2026](#)

**MOTION: MOVE THAT** CHEM 045 Course Outline Update proposal be approved with an amended implementation date to Fall 2027.

**5. YINKA DENE COUNCIL REPORT**

*No report . The next scheduled meeting for Yinka Dene Council takes place June 15, 2026.*

**6. BOARD COMMITTEES**

- a) Executive Committee - J. Vasily, Committee Chair  
*No report.*
- b) Finance & Audit Committee - B. Campbell, Committee Chair  
[May 26.26 Finance & Audit Committee Meeting Notes](#)

i) **Tuition Proposals**

- [Education Assistant](#)

**MOTION: MOVE THAT** the College Board approve the implementation of the tuition for Education Assistant as presented.

*Available to speak to this item: B. McKay, Vice President Academic*

- [Integrated Nursing Practice A & Consolidated Practice A](#)

**MOTION: MOVE THAT** the College Board approve the implementation of the Integrated Nursing Practice A & Consolidated Practice Experience A as presented.

*Available to speak to this item: B. McKay, Vice President Academic*

ii) **2025/2026 Draft Audited Financial Statements for the fiscal year ended March 31, 2026.**

[Briefing Note - Approval of 2025/26 Audited Financial Statements](#)  
[CNC March 2026 Financial Statements Final Draft](#)

**MOTION: MOVE THAT** the College Board approve the audited Financial Statements for the fiscal year ending March 31, 2026.

**MOTION: MOVE THAT** the College Board designate \$1,440,599 of the 2025/26 Operating Fund excess of revenue over expenses as an Internally Restricted Fund Balance to be held as follows:

- \$950,000 for capital projects at the Quesnel Campus
- \$490,599 for Health Science Program Initiatives

**MOTION: MOVE THAT** the Board Chair and the Vice President, Finance & Corporate Services be authorized to sign the statements on behalf of the College Board.

*Available to speak to this item: T. Szerencsi, Vice President Finance & Corporate Services & Micaela Roque, Audit Partner, KPMG*

iii) **March 2026 YTD Financial Report**

[March 2026 YTD Financials](#)

*Available to speak to this item: T. Szerencsi, Vice President Finance & Corporate Services*

- c) HR Committee - T. Lewis, Committee Chair  
[April 30, 2026 Meeting Summary](#)
- d) Governance Committee - D. Schroeter, Committee Chair  
*No report.*

**7. ACTION/DECISION ITEMS**

- a) Strategic Plan 2026-2031 - C. Heitman

**MOTION: MOVE THAT** the College Board approve the 2026-2031 Strategic Plan as presented.

**8. INFORMATION/DISCUSSION ITEMS**

- a) CNC Prince George Convocation: Thursday, June 4, 2026  
Quesnel Convocation: Tuesday, June 9, 2026
- b) Next Scheduled Meeting of the Board takes place: **Friday, September 25, 2026**