



College of
New Caledonia

Board of Governors

AGENDA

SPECIAL REGULAR MEETING OF THE COLLEGE BOARD

October 23, 2025

2:30pm - 3:00pm

Boardroom 3-311

Page

1. CALL TO ORDER

CNC would like to acknowledge that we are on the unceded territory of the Lheidli T'enneh (Klay-ut-lee) First Nation.

- Board Member disclosure of anticipated or actual conflict with any items on this agenda.

2. ADOPTION OF AGENDA

a) MOTION to Adopt Agenda

2.1. Education Council Report

i. Update - Education Council

3. ACTION / DECISION ITEMS

a) MOTION Program Cancellations; Bruce McKay, Vice President Academic

b) MOTION Tuition and Mandatory Fees Increase. Tara Szerencsi, Vice President Finance & Corporate Services Shelley Carter-Rose, Vice President Student Affairs

3.1. Board Calendar

Next Board Meeting, November 21, 2025

4. ADJOURNMENT



MEMORANDUM

To: College of New Caledonia Board of Governors
From: Wendel Schwab, Chair, Education Council
Date: October 20, 2025
Re: EdCo Feedback- October 2025 Program Suspensions & Cancellations

In response to the memo presented by Bruce McKay at the Education Council October 14th meeting, regarding the proposed cancellations and program suspensions, the Education Council has the following advice:

Education Council recognizes the challenges of operating within a deficit and understands that difficult decisions are sometimes necessary to ensure the long-term sustainability of the college. We respectfully request continued transparency throughout this process. We also recommend ongoing efforts to streamline and improve processes, reducing barriers for both academic programs and the students they serve.

Kind regards,

A handwritten signature in blue ink, appearing to read "W. Schwab", is written over a light blue rectangular background.

Wendel Schwab, Chair of the Education Council
/lf



FOR DECISION X
FOR INFORMATION
Date: October 23, 2025

Subject: Program Cancellations

MOTION: That the CNC Board approve the cancellation of the following programs effective January 2026.

- ABT Admin Assistant
- ABT Online Office Clerk
- ABT Online Office Assistant
- Social Service Worker Applied Diploma
- Post Diploma Human Resources Management
- Post Diploma Tourism and Hotel Management
- Kinesiology Diploma
- Applied Science Engineering Certificate

Background:

In accordance with the Academic Program Suspension and Cancellation Policy and Procedures E01.40, this briefing note submitted to the CNC Board advises that effective January 2026, the College intends to cancel these programs.

Information concerning the College's intention to cancel programs was included in the Education Council agenda package circulated on October 7, 2025, in preparation for the October 14, 2025, Education Council meeting. Bruce McKay, Vice President Academic presented information concerning proposed program cancellations and further requested Education Council to provide written advice to the Board Chair by October 21, 2025.

Decision Making Process – Program Cancellation, see Section 7 Board of Governors Policy E-1.40 Academic Program Suspension and Cancellation Procedure.

From the Procedures for the Academic Program Suspension and Cancellation Procedures, Program Cancellation: The permanent closure of a program which includes removal from the academic calendar and cessation of admission to the program. Program Cancellation is based on indicators of program health and viability, as described in the policy.

The College Executive, as well as the Director of Institutional Research and Enrolment Management, have reviewed current enrolment data, future enrolment targets, labour market analyses, and financial measures of program health, to inform these recommendations.

The following factors have influenced these recommendations:

- Changes from IRCC in January and October 2024 have led to reduced enrolment targets for new international students.
- The Provincial Government has issued a limited number of Provincial Attestation Letters (PALs) to CNC for distribution to international applicants. These letters must now be included with students' applications to apply for a study permit in BC.
- The introduction of programs needing to be aligned to the Federal Government's Classification of Instructional Programs (CIP).
- Program alignment for eligible Post Graduate Work Permits (PGWPs).
- The Province of British Columbia has implemented new targets where the overall student enrolment will adhere to a ratio of 30% International and 70% Domestic.

Teach-out Plan Principles:

- Clear communication of teach-out plan to students
- Assume all courses recommended for completion in year 1 of the program have been successfully completed
- Each required course that is recommended for completion in year 2 of the program to be offered one additional time (with number of sections appropriate to demand)
- Courses to be offered assuming full-time studies
- Courses to be offered in two consecutive Fall and Spring semesters, utilizing the subsequent Intersession term only if necessary.
- Students must take, and pass, all courses when offered to complete the credential
- Alert students to online courses available at other institutions (see BCCAT) to help with flexibility in credential completion

Available to speak to this item:

Bruce McKay, Vice President Academic



FOR DECISION X
FOR INFORMATION_____
Date: October 23, 2025

Subject: TUITION AND MANDATORY FEES INCREASE FOR THE 2026/27 FISCAL YEAR

Recommendations:

THAT the College Board approves an increase on domestic tuition and mandatory fees for courses or programs starting August 1, 2026, or later to the maximum permitted under the provincial tuition limit policy.

Background:

1. Non-mandatory fees and fees collected on behalf of the CNC Students' Union are excluded from the Ministry of Post-Secondary Education & Future Skill's (PSFS) policy and are not included in the recommendation.
2. Domestic Tuition and Mandatory Fees
PSFS requires that BC post-secondary institutions restrict domestic tuition and mandatory fee increases to the rate of inflation as provided by the Ministry through their [Tuition Limit Policy](#). The maximum limit is currently 2% for domestic students.

In 2001, the College Board adopted the principle that CNC would position itself to be at the average tuition fee rate for two-year BC colleges. In 2005, the Provincial Government implemented the tuition limit policy and has maintained an annual tuition cap since then. At this time, CNC tuition is still well below the average, and continues to have some of the lowest tuition fees in the province as illustrated on the PSFS's [Cost and Return Investment of Post-Secondary Education](#) web page.

The recommendation is for the maximum increase permitted under the provincial Tuition Limit Policy on tuition and mandatory fees for domestic students effective August 1, 2026.

3. International Tuition and Mandatory Fees
Unlike domestic fees, PSFS does not set a cap for international student fees and leaves the decision to individual institutions. CNC has the fourth lowest international tuition fees compared to ten other BC Colleges. The current rate for CNC is at the lower end of the scale compared to provincial counterparts.

At the Board's regular meeting on September 26, 2024, the Board approved a 4% increase for international tuition and mandatory fees for the 2025/26 year as well as for each of the two successive years, 2026/27 and 2027/28. The additional years were proposed to provide stability for students and afford them a greater ability to plan and budget for achieving their educational goals. This decision is intended to be revisited annually and is intended to not result in a rate higher than 4% for currently enrolled students between 2025/26 and 2027/28.

Considering budget pressures, and the principle that international students are not subsidized by the provincial operating and must cover the full cost of their education, no changes are proposed to the previous decision.

The College will proceed with a 4% increase on tuition and mandatory fees for international students effective August 1, 2026, as was previously approved by the Board at the September 26, 2024, regular meeting.

Recent adjustments to CNC international tuition and mandatory fees are as follows:

- 2022/23 = 2% Returning Students (effective August 1, 2022)
- 2022/23 = 4% New International Students (effective August 1, 2022)
- 2023/24 = 4% All International Students (effective August 1, 2023)
- 2024/25 = 4% All International Students (effective August 1, 2024)
- 2025/26 = 4% All International Students (effective August 1, 2025)
- 2026/27 = 4% All International Students (effective August 1, 2026)
- 2027/28 = 4% All International Students (effective August 1, 2027)

The table below is an illustration of how CNC compares with peer institutions. The following data was collected by Student Affairs to illustrate comparisons with other BC colleges.

BC Colleges International Tuition Fees – Arts Program 2024/25 to 2025/26 (Full-time, 1-year/30 credits)		
Institution	2024/25	2025/26
Langara College	\$19,520	\$19,911
Douglas College	\$19,485	\$19,875
Vancouver Community College	\$18,578	\$18,949
Okanagan College	\$16,957	\$17,771
Camosun College	\$16,432	\$16,761
College of the Rockies	\$15,194	\$15,652
North Island College	\$14,905	\$15,352
College of New Caledonia	\$14,121	\$14,686
Coast Mountain College	\$13,373	\$13,637
Selkirk College	\$13,300	\$13,566
Northern Lights College	\$12,300	\$12,915

Available to speak to this item:

Tara Szerencsi, Vice President Finance & Corporate Services
Shelley Carter-Rose, Vice President Student Affairs