



Recruitment Post & Advertise Options

Please note that the recruitment strategies below can be customized to suit the particular position being recruited for. HR Recruitment will be more than happy to discuss these options with you.

Post only package

This is generally used where extensive recruitment is not required.

- Posted on CNC's website.
- Appropriate free job posting websites (such as MoveUp PG and WorkBC)

Standard package

This is generally used when recruitment within a region is required.

- Posted on CNC's website.
- Small advertisement in **local paper**, duration to be determined.
- Appropriate free job posting websites (such as MoveUp PG and WorkBC)

Specialized package

This is generally used for specific positions where targeted recruitment is required.

- Posted on CNC's website.
- Small advertisement in **local paper**, duration to be determined.
- Appropriate free job posting websites (such as MoveUp PG and WorkBC)
- Electronic posting on a relevant professional or association website. Please discuss with HR Advisor-Recruitment
- If no professional website exists, you can choose Workopolis. See link for examples <http://www.workopolis.com/EN/Common/HomePage.aspx> Please discuss with HR Advisor-Recruitment



Recruitment Post & Advertise Options (cont'd)

Premium package

This is for specialized positions requiring national and targeted recruitment.

- Posted on CNC's website.
- Small advertisement in **local paper**, duration to be determined.
- Appropriate free job posting websites (such as MoveUp PG and WorkBC)
- Electronic posting on a relevant professional or association website. Please discuss with HR Advisor-Recruitment
- **Electronic posting on Academia.ca** . This is the premier job posting site for Canadian post-secondary institutions. It sends out daily emails to more than 12,000 subscribers and includes daily featured jobs. The posting will last for a maximum of 60 days, but can be removed earlier.
- **And or electronic posting on ACCC**. This is the Association of Canadian Community Colleges and is used for positions from President to instructor.
- **And or an electronic posting on Universityaffairs.ca** This is mainly used for **specific postings related to academics, such as deans and instructors**.

Executive package

This is for executive, dean and senior administrative positions.

- Posted on CNC's website.
- Small advertisement in **local paper**, duration to be determined.
- Appropriate free job posting websites (such as MoveUp PG and WorkBC)
- Electronic posting on a relevant professional or association website. Please discuss with HR Advisor-Recruitment
- **Electronic posting on Academia.ca** . This is the premier job posting site for Canadian post-secondary institutions. It sends out daily emails to more than 12,000 subscribers and includes daily featured jobs. The posting will last for a maximum of 60 days, but can be removed earlier.
- **And or electronic posting on ACCC**. This is the Association of Canadian Community Colleges and is used for positions from President to instructor.
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