

What is a Privacy Impact Assessment (PIA)?

A Privacy Impact Assessment (PIA) is a process CNC uses to identify, evaluate and manage potential privacy risks related to new or changing projects, systems, and programs involving personal information.

PIAs identify deficiencies in privacy protection and assist in making informed decisions and avoid privacy breaches. A privacy breach occurs when personal information is used or disclosed in a way that is not in accordance with the privacy protection requirements under ***Freedom of Information and Protection of Privacy Act (FIPPA)***.

PIAs are a legislative requirement under FIPPA.

When is a PIA is required?

A PIA should be completed during the initial development of any new project, system, or program, or prior to any significant changes being made to an existing one.

Completing a PIA early in the process ensures that privacy considerations are integrated into the design and implementation of the project, minimizing the risk of potential privacy breaches that could become significant issues.

Who is responsible for completing a PIA?

The Privacy Office works with the department responsible for the initiative, system, or program to draft the PIA. Technology based initiatives may need involvement from the IT Services department.

A PIA must be completed and signed off by CNC's Privacy Office before the launch of any new project, system, or program.

Be sure to contact the Privacy Office when you are contemplating a new project, system or program or making changes to an existing one.

What if I have more questions?

Reach out to the Privacy Office at

foipp@cnc.bc.ca



College of
New Caledonia