

# Setting Up a PayMyTuition Account

1. Access [www.paymytuition.com](http://www.paymytuition.com)
2. Select 'Make a Payment' from the top of the screen
3. Search for 'College of New Caledonia' and select their respective payment portal (domestic or international)
4. Create a Transaction
5. At the bottom of their payment dashboard, they can select 'Add Payment'

## Payment Details

Payment method: Online Bill Payment

YOU SEND

CAD 7,500.00

INSTITUTION WILL RECEIVE

CAD 7,500.00

REFERENCE ID

## Add Payment

Click the **Add Payment** button below to add your payment to your PayMyTuition account.

ADD PAYMENT

SHARE



Notifications



Confirm funds were sent



Give me another 48 hours



Cancel payment

6. They will select 'Sign Up', complete the registration form, and click on 'Create Account' and follow the steps. Once set up, they can log in for future payments.

**LOGIN/SIGN UP**

Log in | **Sign up**

First Name

Last Name

Email address

Phone Number

Password

Confirm password

No Do you want to enable 2 factor authentication?

**CREATE AN ACCOUNT**