

**Indigenous Culture Week 2025
Market March 28 & 29**

Vendor guidelines:

1. **Please keep this page for your information.**
2. Due to limited space, applications will be considered on first-applied basis. We will do our best to accommodate every vendor. Vendors will be contacted on or before **Wednesday, March 19 to confirm table.**
3. One to two large table(s) will be provided to each vendor. All other materials necessary for your display are your own responsibility, including table covers, signs, extension cords, power bars, etc. Power bars and extension cords must be in good condition.
4. **The set-up time for vendors is 8:30 am. Booth set up must be completed by 9:45 am.**
5. Market is closed at 3:00 pm.
6. **All vendors are responsible for their own products at closing. If attending for the two days, tables will be left up for you. Ensure your table is clear of product before 4:00 pm. The College of New Caledonia is not responsible for vendor's merchandise or other personal property.**
7. **Vendors are required to remain on-site for the entire duration of the event (10:00 am – 3:00 pm)**
8. Vendors must be of Indigenous ancestry; priority will be granted to Indigenous artists, and food vendors. Indigenous art, Indigenous-themed items and or crafts preferred.
9. Vendors are responsible for their own financial and product handling. CNC will not have access to cash or be able to make change.
10. There is **no fee** to be a vendor in the Indigenous Artisan Market or to attend the event.
11. **All vendor applications** must be submitted either online or to Karen Green (a hard copy or by email to greenk1@CNC.bc.ca by **3:00 pm on Friday, March 7th, 2025.**