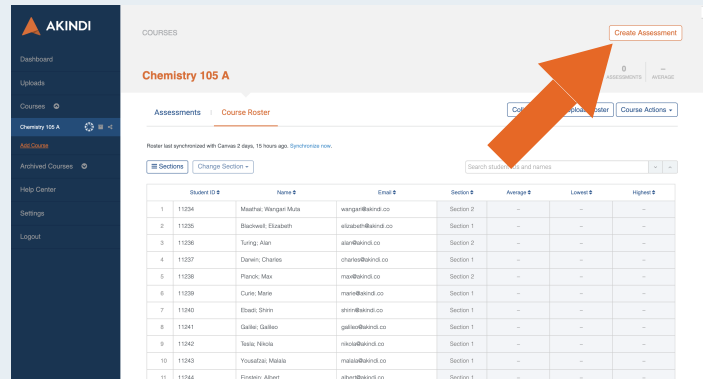


Running an Assessment in Akindi

This step-by-step guide will help you setup and run an assessment in Akindi. If you have any questions or get stuck along the way, please contact Akindi using our live in-app chat.

Step 1: Create an Assessment



Step 2: Customize Your Bubble Sheet

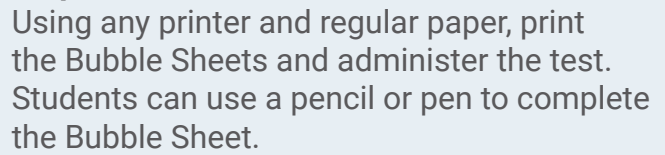
Complete the customization fields, then click 'Continue'.

The screenshot shows the 'Step 1 of 3: Create an assessment' form. It includes fields for 'Course Name' (set to 'Akindi 101'), 'Assessment Name' (placeholder: 'Name your Assessment...'), and 'Select Level' (set to '50 Question A-E'). There is a 'Print Student Information' button and a 'Summated sheets by' section with 'Student Name' and 'Student ID' options. A 'Show in file' section has checkboxes for 'Course Name', 'Assessment Name', 'Student Name', and 'Section Name'. At the bottom, there is a 'Turn on multiple versions' checkbox and a 'Continue' button, which is highlighted by a large orange arrow.

Step 3: Enter Your Answer Key

Digitally select the correct response for each question, then click 'Continue'.

The screenshot shows the 'Step 2 of 3: Enter Answer Key' interface. It has tabs for 'Advanced Marking', 'Import/Export', and 'Upload Questions'. The 'Advanced Marking' tab is active. On the left, there are eight rows of answer key selection, each with five radio buttons labeled A, B, C, D, and E. On the right, there is a preview of the bubble sheet. At the bottom right, there is a 'Skip for now' link and a 'Continue' button, which is highlighted by a large orange arrow.

[illegible]

Step 6: Analyze and Export the Results

Please contact us anytime at [through our live in-app chat](#).