



Microsoft 365 Excel Intermediate

Course Overview

\$161

Go beyond the basics and see the results of your hard work pay off. In today's working world, an understanding of Excel is a requirement of nearly all professionals from Administrators to Project Managers. Become comfortable using Excel online, automating worksheets, exporting, sorting and analyzing data, and creating professional-grade documents.

Microsoft 365 Excel will be used - skills learned are transferable to other versions.

Approximately one week before the course starts you will receive a confirmation email that provides additional course details.

Text book:

Course materials are provided.

7 Hours - Offered In-Person

1

2025F CEMA 130

October 24 2025

Friday | 8:30am - 4:00pm

Online

Registration recommended by
October 16, 2025

Please register before the recommended date as courses under-enrolled as of this date may be cancelled. Registrations after this date will be accepted if space is available.

Ready to Register?

Request for [Registration Online Form](#);
and/or [Sponsor an Employee Form](#)

FOR MORE INFORMATION:

P 250 561 5846

E continuinged@cnc.bc.ca

cnc.bc.ca/ce



College of
New Caledonia