

### **Course Overview**

A class for the skillful senior. Are you reluctant to use your computer because it seems too challenging? We will encourage you in learning these new skills as we walk through the basics of computer functions with various programs. In this ongoing program, you will spend a total of 8 hours in the following workshops:

- Microsoft Word
- Microsoft Publisher
- Microsoft Excel

#### **Fees**

FREE

## **Ready to Register?**

Phone 250 692 1702 or drop by during office hours to register in person.

### FOR MORE INFORMATION:

P 250 692 1702 E gayanl1@cnc.bc.ca **cnc.bc.ca/burnslake**  24 hours Feb 3 - Mar 20, 2020 10 am - 12 pm Mondays & Fridays

**2020S MEMV 105 CI501** 

# Did you know?

Being self sufficient on a computer will help open up a world of opportunity in a quickly changing world of technology.

> College of New Caledonia

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Community & Continuing Education