

Microsoft 365 Excel Making Data Presentable Online Boot Camp

Course Overview

\$149

Go beyond the Basics and Next Level courses and see the results of your hard work pay off. Become comfortable with topics such as using Excel online, worksheet automation, using multiple workbooks, auditing and error checking, exporting, sorting, analyzing data, and creating professional-grade documents.

Our Making Data Presentable Online Boot Camp is still instructor-led over two evenings. Learn everything there is to know in Excel and present data with a professional competitive advantage!

Microsoft 365 Excel will be used - skills learned are transferable to other versions.

Approximately one week before the course starts you will receive a confirmation email that provides additional course details.

Textbook

Course materials are provided.

7 hours offered online

- 1** 2024S CEME 151 101
March 13 - 14, 2024
Wed & Thu | 6:00pm - 9:30pm
Registration recommended by
Tuesday, March 5, 2024
- 2** 2024I CEME 151 101
May 8 -9, 2024
Wed & Thu | 6:00pm - 9:30pm
Registration recommended by
Tuesday, April 30, 2024

Please register before the recommended date as courses under-enrolled as of this date may be cancelled. Registrations after this date will be accepted if space is available.

Did you know?

As long as you are enrolled in classes at CNC you will receive free access to MS Office 365 ProPlus.

Ready to Register?

Request for Registration Online Form; and/or
Sponsor an Employee Form

FOR MORE INFORMATION:

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