

Quickbooks

Course Overview

This program provides students with skills in the latest software in accounting and office functions to meet the demands of today's business. Students will gain hands-on computer training in the classroom. The emphasis is on practical experience through exercises in office applications, general ledgers, accounts receivable, and accounts payable using QuickBooks.

Additional Information

Prerequisites:

Demonstrated proficiency in Bookkeeping Level 1 or equivalent, and computer skills.

Ready to Register?

Download our [Registration Form](#), phone 250 991 7500, or visit the Office of the Registrar.

FOR MORE INFORMATION:

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24 hours

March 20, 23, 27, & 30

9 am-4 pm

\$288

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