



Microsoft Excel Intermediate

7 Hours - Offered In-Person

Course Overview

Go beyond the basics and see the results of your hard work pay off. In today's working world, an understanding of Excel is a requirement of nearly all professionals from Administrators to Project Managers. Become comfortable using Excel online, automating worksheets, exporting, sorting and analyzing data, and creating professional-grade documents.

Microsoft 365 Excel will be used - skills learned are transferable to other versions.

Approximately one week before the course starts you will receive a confirmation email that provides additional course details.

Text book:

Course materials are provided.

1

2025F CEMA 1300

October 24, 2025

Friday | 8:30am - 4:00pm

Registration recommended by

Thursday, October 16, 2025

Prince George Campus

Please register before the recommended date as courses under-enrolled as of this date may be cancelled. Registrations after this date will be accepted if space is available.

Ready to Register?

[Request for Registration](#)
and/or [Sponsor an Employee Form](#)

FOR MORE INFORMATION:

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