



Job Readiness

Course Overview

No-Cost

This program helps participants build the basic skills needed to get ready for work. Participants learn how to communicate, work with others, manage time, and solve problems. They also improve digital skills, money skills, and learn how to prepare resumes, cover letters, and job interviews.

The program includes career exploration, health and wellness activities, and Indigenous cultural awareness. Participants can also earn workplace certificates such as Food Safe Level 1, Basic First Aid, and SuperHost to help prepare for entry level jobs.

Program includes:

- Training allowance (attendance-based)
- Lunch provided

Eligibility criteria:

- Must be Indigenous
 - Living on reserve
 - Ages 18–64 who are receiving on-reserve income assistance

To apply, please visit CNC Burns Lake Campus to receive an application package or by calling 250 692 1700.

Ready to Register?

[Request for Registration Form](#)
and/or [Sponsor an Employee Form](#)

FOR MORE INFORMATION:

P 250 692 1700
E lksdist@cnc.bc.ca
cnc.bc.ca/ce

160 Hours (7 Weeks) Offered In-Person

1

Job Readiness Program

September 21 – November 6, 2026

Monday - Friday | 9:00am - 3:00pm

Registration recommended by
Friday, September 11, 2026.

Burns Lake Campus

Please register before the recommended date as courses under-enrolled as of this date may be canceled. Registrations after this date will be accepted if space is available.



College of
New Caledonia