

## ALUMNI/RETURNING APPLICANTS PROCEDURES

### ENTRANCE GUIDELINES

Families seeking to re-enroll their student for the second year of Adventure Seekers are guaranteed a seat in the class. If the returning student has completed two years of Adventure Seekers, and/or are past age 30, they are considered an Alumni Student

Families will be placed on a waiting list if they wish to re-enroll in the Adventure Seekers program after 2 years, or have aged past 30 years of age. This allows priority seats for new families.

### PROCEDURE FOR ALUMNI STUDENTS

1. Returning families are mailed end-of-year letters stating their enrollment status.
2. Returning families are emailed an interest form link on July 7 at 9:00am and must submit the form no later than July 10 at 4:00pm.
3. The alumni student will then be placed on a waiting list upon receipt of online interest form.
4. After July 10 remaining seats will be calculated and wait-listed Alumni Students will be contacted and offered a seat.

### ORDER OF PRIORITY

Returning Alumni Student Applicants will be accepted to the program based on the following priority:

- a. The applicant's suitability in the program;
- b. The applicants "seniority level" (i.e. the longer the Alumni Student has been enrolled in the program, the lower their seniority);
- c. Whether the applicant is past age 30, placing them at the bottom of the seniority list;
- d. The order the their interest form was received between July 8 and 10.

### REGISTRATION

Successful Applicants will be sent a Permission to Register letter and must bring this letter to the Office of the Registrar at CNC by August 12, 2020 to register and pay tuition fees.